The Sanborn City Council met in open session Monday, January 9th, 2023 in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Tim Devitt, Larry Reitsma, and Jerry Back. Others present: Adam Roelfs, Amber Rogers, and Jim Zeutenhorst.

Motion Back, seconded by Reitsma to approve the agenda. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

A motion was made by Devitt and seconded by Visser to approve the consent agenda. The following consent agenda items were approved: a. Approve Minutes of the December 12th, 2022 meeting b. Approve January 2023 Bills c. Resolution #2023-01 "A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL CITY DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS" d. Resolution #2023-02 "A RESOLUTION APPOINTING CITY OFFICIALS, BOARDS, AND COMMITTEES FOR 2023" e. Resolution #2023-03 "A RESOLUTION AUTHORIZING THE AMENDMENT OF NATURAL GAS SERVICES AGREEMENT WITH CLAYTON ENGERY CORPORATION FOR NATURAL GAS SUPPLY AND RELATED SERVICES" f. Approve A. Rutledge Volunteer Ambulance App - Driver g. Approve A. Back Volunteer Ambulance App - EMT/Driver h. Approve Z. VandeKamp Volunteer Ambulance App - Driver Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Motion Back, seconded by Visser to approve Resolution #2023-04 "A RESOLUTION OF THE CITY OF SANBORN APPROVING AGREEMENT WITH THE CITY OF HARTLEY FOR POLICE PROTECTION SERVICES" and moved the same be adopted. Roll call was taken. Motion carried.

**Vote results:**

Ayes: 5 / Nays: 0

Zeutenhorst led the Council through a discussion on potential Capital Improvements in the next Fiscal Year including:

* Community Center Renovations
* City Maintenance Shed Renovations/Restructuring
* Sealcoating Cemetery Roads
* Recreational Trails
* Update Plow Truck
* Tree Dump Site Clean Up
* Railroad Culvert Drainage Project
* E 2nd St and E 3rd St
* Sunrise Water Main Replacement
* Gas Regulator Station

Motion Devitt, seconded by Back to set a date for a public hearing on the FY23-24 Proposed Property Tax Levy. The Public Hearing will take place on Monday, February 13th, 2023, at City Hall. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

Zeutenhorst informed the Council that two interviews have been conducted for the Chief of Police position, with a third interview scheduled. There is also full-time certified officer that would potentially be interested in joining the Sanborn Police Department.

Rogers informed the Council that three interviews were scheduled for the Deputy City Clerk position, with the potential of adding two more to the interview schedule.

Under new business, the Council discussed the need for sending out sidewalk snow removal violation letters.

There being no further business to come before the board, Motion Devitt, seconded by Back to adjourn at 6:40 p.m. The next regularly scheduled Council meeting will take place on Monday, February 13th at 5:00 p.m. in the Council Chambers at City Hall. Roll call was taken.

**Vote results:**

Ayes: 5 / Nays: 0

|  |  |  |
| --- | --- | --- |
| 3E Generator Shop | Equip Maint - Generator | $2,107.16 |
| A&M Services, Inc. | Operating Supplies | $55.10 |
| A.H. Hermel Company | Office Supplies | $42.48 |
| Access Systems  | Monthly Dues  | $495.98 |
| ACCO | Operating Supplies | $114.23 |
| \*Aflac | Insurance Premiums | $254.52 |
| Associated Computer System | Monthly Dues | $350.00 |
| AT&T | Phone Service | $211.49 |
| Bomgaars | Clothing Allow/Op Supp | $242.91 |
| Bound Tree Medical | Operating Supplies | $249.63 |
| Brommer Sanitation | Garbage Charges - Dec | $8,956.18 |
| CINTAS | Safety  | $90.02 |
| City of Hartley | Contract Work - PD | $12,680.00 |
| City of Sheldon | Contract Work - Ambu. | $1,050.00 |
| \*Clayton Energy/PEFA | Gas Purchase | $99,496.57 |
| Climate Systems | Equipment Maintenance | $1,025.00 |
| \*Delta Dental | Insurance Premiums | $815.84 |
| DGR Engineering | Engineering | $6,421.00 |
| \*Don's Auto | Vehicle Maintenance | $126.01 |
| Don's Auto | Vehicle Maintenance | $146.00 |
| Electric Pump | Equipment Maintenance | $682.05 |
| Equipment Blades | Equipment Maintenance | $3,918.60 |
| \*Equitable Life Insurance | Insurance Premiums | $239.71 |
| Fair Manufacturing | Equipment Maintenance | $953.56 |
| Foundation Analytical | Testing - Chemicals | $3,765.50 |
| \*Haan, Krysten | Reimburse for Mtg | $68.55 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $674.74 |
| IAMU | Training/Safety | $3,205.00 |
| Iowa Information | Advertising | $1,404.42 |
| Iowa One Call | Monthly Dues | $76.00 |
| \*IPERS | IPERS - Nov Wages | $7,624.49 |
| Jack's Uniforms & Equipment | PD Uniforms | $959.39 |
| JElectric | Equipment Maintenance | $338.25 |
| \*Larson Truck Repair | Equipment Maintenance | $736.72 |
| Marcus News | Publications | $716.00 |
| MidAmerican Energy | Utilities  | $11.07 |
| NCL of Wisconsin | Lab Supplies | $472.16 |
| Northern Balance & Scale | Equipment Maintenance | $2,758.50 |
| O'Brien County Implement | Operating Supplies | $379.76 |
| Orkin | Building Maintenance | $112.35 |
| \*Pitney Bowes | Dues - Postage Meter | $180.00 |
| \*Postmaster | Postage - Jan Bills | $165.70 |
| Premier Communications | Internet | $35.18 |
| Sanborn Foods | Operating Supplies | $98.35 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $1,541.70 |
| Sanborn Hardware & Rentals | Irrigation System | $311.90 |
| Sanborn Municipal Utilities | Utilities | $33,361.56 |
| Sanford Health | Safety  | $180.00 |
| Sioux City Journal | Advertising | $379.00 |
| \*State of Iowa | Withholding Tax - Nov | $1,504.87 |
| \*Super HiTech | EMS Computers | $1,952.72 |
| TCA | Phone/Internet | $843.62 |
| Turner Marketing | Subscriptions - Website | $870.00 |
| United Healthcare | Insurance Premiums | $234.93 |
| Utility Safety & Design | Operating Supplies | $3,610.50 |
| \*Vector  | Insurance Dues | $306.30 |
| \*Verizon Wireless | Phone/GIS Equipment | $848.94 |
| Verizon Wireless | Phone Service | $80.02 |
| Verizon Wireless | Phone Service | $48.70 |
| \*Wellmark | Insurance Premiums | $5,294.83 |
|  |  |  |
| **Totals:** |  | **$215,875.76** |