The Sanborn City Council met in regular session Monday, June 12, 2023, in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council Members present: Tim Devitt, Brian Visser, Aaron Wiekamp, Larry Reitsma, And Jerry Baack. Others present: Jim Zeutenhorst, Adam Roelfs, and Wendy Reed.

Motion Back, seconded by Devitt to approve the agenda. Roll call was taken. Vote results: Ayes 5 /Nays 0

No visitors present.

A motion was made by Back and seconded by Visser to approve the consent agenda. The following consent agenda items were approved: a. Approve Minutes of May 8th b. Approve Minutes of May 30th c. Approve June Bills d. Approve Resolution Authorizing Bank Account Users and Signatures e. Approve Resolution Authorizing the City Clerk to Make Appropriate Interfund Transfers of Sums and Record The Same in the Appropriate Manner for FY2023. f-g. Approve Liquor License Renewals for Casey's General Store and Locomotion Lanes h-i. Approve 5-day Liquor Licenses for Top of Iowa Lucky Wife, LLC and Kelly VanGelder j-m. Approve Tobacco Permits for Casey's, Dollar General, Brew 51, and Sanborn Foods n. Approve street closure for a Community Block Party o. Appoint Alan Visser to the Park Board.

Zeutenhorst provided the Council with updates on the following:

- DNR working in the WWTP on Lab and Air Exchange updates.

- Tax Abatement applications

- Utility metering of multi-residential properties

- New Sanborn Ambulance Director, Charity VerBrugge

- Storm Water drainage

- Police Department patrol vehicles

Reed updated Council on reconciling city finances.

Public Works Director, Adam Roelfs, updated Council on the city-wide clean-up day (another one is planned for the fall); plans to grind, seal-coat, and adjust man hole covers on Eastern and 3rd Streets; the value of employee's continuing education and employee retention. Motion made by Wiekamp, seconded by Back, approving Resolution 2023-16, 'A Resolution to Set the Wages and Salaries for the City Employees for the Fiscal Year Beginning July 1, 2023 and Ending June 30th, 2024.' Roll call was taken. Vote results: Ayes 5 /Nays 0

There being no further business to come before the Council, Motion Visser, seconded by Wiekamp to adjourn at 6:19 p.m. The next regularly scheduled meeting will take place on Monday July 10th at 5:00p.m. in the Council Chambers at City Hall. Roll call was taken. Vote results: Ayes 5 /Nays 0

|  |  |  |
| --- | --- | --- |
| \*CLAYTON ENERGY CORP | Gas Commodity | $22,668.11 |
| \*PITNEY BOWES INC | Postage | $500.00 |
| \*SANBORN SAVINGS BANK | NSF | $5.35 |
| \*BAKER & TAYLOR BOOKS | Books/CD's | $647.41 |
| \*BROMMER SANITATION, INC | Garbage Service | $33.66 |
| \*CENGAGE LEARNING INC-GALE | Books | $191.62 |
| \*Gordon Flesch Company, Inc. | Copier | $248.82 |
| \*LOOKOUT BOOKS | Books | $249.40 |
| \*MASTERCARD | Subscr./Postage/Prog.Suppl. | $337.21 |
| \*SANBORN FOODS, INC | Program Supplies | $18.40 |
| \*SANBORN HARDWARE AND RENTALS | Parts | $9.99 |
| \*SANBORN MUNICIPAL UTILITIES | Utilities | $2,148.36 |
| \*TCA | Phone/Internet | $695.70 |
| \*US POSTAL SERVICE | Postage/Box Rent | $208.00 |
| \*ASSOCIATED COMPUTER SYSTEMS | Dues/Licensing | $569.24 |
| \*Bob & Scott's | Clubhouse Meat | $1,008.43 |
| \*DON'S AUTO SERVICE, INC | Tire repair | $500.00 |
| \*JACK'S UNIFORMS & EQUIPMENT | PD-Uniform | $156.89 |
| \*M DESIGN & PROMOTIONS | PD-Bus. Cards | $56.00 |
| \*SPEED'S AUTOMOTIVE SUPPLY | Golf cart repair | $958.53 |
| \*VISA | Ambulance/Fire/PW/Gen.Gov't | $4,479.52 |
| \*Alan Visser | MRES Rebate | $600.00 |
| \*JESS Food Service and Equipment | Club Supplies | $545.00 |
| \*P & K GENERAL PEST CONTROL | Monthly Maintenance | $55.00 |
| \*Caleb Kuperus | Soccer Reffing | $36.00 |
| \*KOLBY DOUMA | Soccer Reffing | $72.00 |
| \*McCoy Smith | Soccer Reffing | $108.00 |
| \*Ray Schnurr | Cemetery Mowing | $1,808.00 |
| \*TANYA LYMAN | Reimburse-Golf Suppl. | $286.34 |
| \*Equitable Financial Life Insurance | Life Insurance | $716.60 |
| \*TORO COMPANY - NSN | Mnthly Serv. Agmt. | $155.00 |
| \*TRIPLE R, INC | Course Parts | $52.00 |
| \*VERIZON WIRELESS | PD JetPacks | $159.16 |
| \*WELLMARK BC/BS OF IA | Group Health Insurance | $9,790.48 |
| \*McCoy Smith | Umpiring | $24.00 |
| \*Mykle Meyers | Umpiring | $24.00 |
| \*Jean Boll | Cleaning | $341.75 |
| \*FRANCIS BROWN | MRES Rebate | $350.00 |
| \*Mason Brinkman | Cemetery Cleanup | $144.00 |
| \*Connor Dodd | Cemetery Cleanup | $144.00 |
| \*Landen Elwood | Cemetery Cleanup | $96.00 |
| \*BARB PRY | Cleaning | $192.00 |
| \*DORMAN, KAREN | Cleaning | $64.00 |
| \*DUMMETT, PAM | Cleaning | $472.00 |
| \*HAKEMAN, LOIS | Reimburse-Main St. Flowers | $16.04 |
| A & M LAUNDRY | Towel Serv. | $350.26 |
| A-1 PREFERRED | Clubhouse service | $695.00 |
| A.H. HERMEL COMPANY | Supplies | $42.48 |
| ACCO | Pool/PW Chemicals | $11,789.15 |
| AIRGAS NORTH CENTRAL | EMS/PW cylinder service | $723.38 |
| ALPHA WIRELESS | Belt case | $65.00 |
| ARNOLD MOTOR SUPPLY | Belt | $47.07 |
| ASSOCIATED COMPUTER SYSTEMS | Dues/Licensing/Firewall Protection | $878.93 |
| AT&T MOBILITY | EMS Tablets | $155.89 |
| ATLANTIC COCA-COLA BOTTLING CO. | Clubhouse Beverage | $1,938.08 |
| Access Systems Leasing | Copier Dues | $721.95 |
| BOMGAARS | Course Sprayer | $365.26 |
| Bob & Scott's | Clubhouse Meat | $914.07 |
| BROMMER SANITATION, INC | Garbage Service | $20,927.80 |
| CITY OF HARTLEY | PD Coverage | $650.00 |
| CITY OF SHELDON | Ambulance Coverage | $1,400.00 |
| COPPER COTTAGE | WWTP service | $1,837.36 |
| CORE & MAIN LP | Gaskets | $16.24 |
| DEKOTER, THOLE & DAWSON TRUST FUND | Legal | $2,000.00 |
| DGR ENGINEERING | Survey/Engineering | $7,821.06 |
| DON'S AUTO SERVICE, INC | PD/Streets Vehicle Repair | $240.25 |
| DORSEY & WHITNEY LLP | Legal | $6,500.00 |
| EASY PICKER GOLF PRODUCTS | Course bag stands | $1,022.64 |
| Engineered Equipment Solutions, Inc. | Belt/Key | $731.82 |
| Excelsior Blower Systems | WWTP filter | $496.48 |
| FARMERS COOP SOCIETY | Seed/Cleaner | $601.98 |
| FERGUSON WATERWORKS #2516 | Meters | $556.26 |
| FOUNDATION ANALYTICAL LAB | Testing | $4,213.50 |
| FRED'S PLUMBING & HEATING | Clubhouse/WWTP repairs | $576.16 |
| GROEBNER & ASSOCIATES, INC | Meters/Parts | $9,519.15 |
| HARN R/O SYSTEMS INC. | Vitec3000 | $4,800.00 |
| HEYN, KARA | Window Washing Service | $75.00 |
| Keaton Heemskerk | Reimburse-Mileage | $332.28 |
| Heiman Fire Equipment | Extinguisher Maintenance | $863.00 |
| IOWA INFORMATION | Ad/Publishing | $416.85 |
| IOWA LAW ENFORCEMENT ACADEMY | PD Training | $175.00 |
| Iowa Armory LLC | PD Ammunition | $280.00 |
| JACK'S UNIFORMS & EQUIPMENT | PD Uniform | $59.99 |
| JCL Solutions- Janitor's Closet | Cleaning Supplies | $116.44 |
| JESS Food Service and Equipment | Clubhouse supplies | $182.00 |
| JElectric Inc. | WT/WWTP service | $3,007.45 |
| KLB Services LLC | SGCC Snow Removal | $400.00 |
| Koons Gas Measurement | Meter/Regulator | $929.03 |
| Kurita America Inc. | Defoamer | $2,560.70 |
| M DESIGN & PROMOTIONS | LL shirts | $486.50 |
| MARCUS NEWS, INC | Ad/Publishing | $751.00 |
| MASSY BROTHERS CONSTRUCTION | Clubhouse repair | $50.00 |
| MID AMERICAN ENERGY CO. | Border Station Utility | $11.05 |
| MIDWEST SPRAY TEAM & SALES | Vegetation Control | $436.80 |
| MIDWEST TURF & IRRIGATION | Irrigation parts | $5,998.43 |
| Menards | WWTP Parts | $253.76 |
| NW IA PLANNING & DEVELOP COMM | FY24 Dues | $904.80 |
| O'BRIEN COUNTY IMPLEMENT | Irrigation Parts | $521.42 |
| OFFICE ELEMENTS | Office Supplies | $578.88 |
| P & K GENERAL PEST CONTROL | Monthly Maintenance | $255.00 |
| PREMIER COMMUNICATIONS | Border Station Utility | $34.74 |
| RYDEN INC - NAPA | Parks/Course/Cemetery/Street/Gas supplies | $2,676.07 |
| Rehab Systems Inc. | JetVac/Lift Station cleaning | $2,219.25 |
| SANBORN AMBULANCE | Team Call Pay | $3,348.00 |
| SANBORN BODY SHOP | PD-vehicle maintenance | $70.00 |
| SANBORN FOODS, INC | Clubhouse/WT/WWTP/City Hall Supplies | $277.24 |
| SANBORN MUNICIPAL UTILITIES | Utilities | $33,489.31 |
| SANBORN PROPANE SERVICE | Gas/Diesel | $4,059.10 |
| SANBORN SAVINGS BANK | Safe Box Rent | $10.00 |
| SANFORD HEALTH OCCUPATIONAL MEDICINE | Safety | $30.00 |
| SHIELD TECHNOLOGY CORPORATION | PD Shieldware Mobile | $240.00 |
| SP HEATING & AIR CONDITIONING | Bathhouse service/repair | $534.75 |
| SUPERHITECH | Laptop | $529.60 |
| SYBESMA GRAPHICS & ACCESSORIES | Pool Decals/SGCC Apparel/Street Sign | $981.50 |
| Sheldon Power & Equipment LLC | Course parts | $742.26 |
| T.P. ANDERSON & CO PC | FY22 Audit | $1,750.00 |
| TCA | Phone/Internet | $1,477.55 |
| TORO COMPANY - NSN | Mnthly Serv. Agmt. | $155.00 |
| UNITY POINT CLINIC- OCC MEDICINE | Safety | $42.00 |
| USA BLUE BOOK | WT/WWTP hoses | $434.63 |
| VERIZON WIRELESS | PD JetPacks/Phone | $104.37 |
| VISA | Ambulance/Fire/PW/Gen.Gov't | $3,571.91 |
| VISSER GRAVEL & EXCAVATING, INC | Rock/Gravel | $189.10 |
| Visser Brothers Plumbing & Heating | WWTP repair | $294.00 |
| ZIEGLER INC | GRABTEC | $24,890.00 |
| ZIMCO SUPPLY CO. | Chemicals/Tools/Supplies | $7,206.90 |
|  |  | $243,541.89 |