March 25th, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

March 25th, 2020 at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the February 26th, 2020 minutes and approve the following bills for payment. Motion carried 3-0.

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| --- | --- | --- |
| Barco Municipal Products | Safety | $90.69  |
| Border States Electric Supply | Street light expense | $1,565.06  |
| City of Sanborn | City Hall expenses for February 2020 | $6,898.00  |
| DeKoter, Thole, Dawson & Rockman PLC | Outside services - utility easement | $125.00  |
| DGR Engineering | Installment - Transformer replacement project | $10,240.00  |
| Don's Auto Service | Vehicle maint. | $479.36  |
| EFTPS | FICA, Medicare & Federal taxes  | $5,274.43  |
| Iowa Association of Municipal Utilities | Annual electric dues | $3,654.00  |
| Iowa Department of Revenue | Sales Tax - Feb. 2020 | $7,427.76  |
| Iowa State Bank | H.S.A. contrib. by employees | $240.00 |
| IPERS | IPERS for Feb. 2020 wages | $3,636.52 |
| Lawson Products | Plant maint. | $137.60 |
| Marcus News | Advertising | $120.76 |
| Missouri River Energy | Purchased power | $110,977.82  |
| Sanborn Building Center | Plant maint. | $4.78  |
| Sanborn Daycare | Donations | $325.00  |
| Sanborn Foods | Plant maint. | $37.94  |
| Sanborn Hardware | Plant maint. | $85.07  |
| Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $2,325.43  |
| Sanborn Propane & Oil | Transp. expense | $265.09  |
| Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00  |
| Sanford Health | Safety - annual health screenings | $434.25  |
| Skarshaug Testing Lab | Safety | $67.28  |
| SRC Overhead Doors | Plant maint. | $271.78  |
| The Community Agency | Phone/Internet/Cable | $144.18  |
| TNT Brush | Plant maint. | $62.06  |
| Tri-State Gutter | Misc. Expense | $132.00  |
| Triple R, Inc. | Plant maint. | $12.51  |
| VISA | Plant maint., transportation expense | $200.68  |
| WAPA | Purchased power | $22,423.68  |
| Wesco Distribution | Distribution system expansion, distrib. maint. | $23,176.20  |
|  |  | **$201,234.93**  |
| **MISC.** |  |  |
| Meter Deposit Refunds | Two refunds | $635.00  |
|  |  | **$635.00**  |
| **EMPLOYEE BENEFIT FUND:** |  |  |
| Aflac  | Aflac for February 2020 payroll | $336.86  |
| Delta Dental | Dental Insurance for April 2020 | $126.28  |
| Iowa State Bank | HSA Contrib. for Feb. 2020 | $200.00  |
| Sanborn Savings Bank | HSA Contrib. for Feb. 2020 | $283.00  |
| United Healthcare | Life Insurance for April 2020 | $174.66  |
| Wellmark | Health Insurance for April 2020 | $6,523.85  |
|  |  | **$7,644.65**  |
| checks issued prior to meeting. |  |  |
| **TOTAL ALL FUNDS:** |  | **$209,514.58**  |

Accounts Receivable for February 2020: $228,282.71 Accounts Payable: $213,681.92

Motion Boelter, seconded by Maranell to approve the following February 2020 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

A discussion was held regarding the cost of lighting at the ball fields.

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, April 29th at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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