December 30, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

December 30, 2020, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the November 25, 2020, minutes, and to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 12/30/2020** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Electric Supply | Inventory, Plant Maint. | $421.52 |
| **\*** | Campbell, Higgins & Mummert, P.C. | Outside Services | $895.00 |
| **\*** | City of Sanborn | City Hall expenses - for November 2020 | $4,649.11 |
| **\*** | City of Sanborn | Donation | $36,000.00 |
| **\*** | Clem, Deb | Account credit refund | $228.42 |
| **\*** | DGR Engineering | Outside Services - North transformer project | $4,436.68 |
| **\*** | EFTPS | FICA, Medicare & Federal taxes | $5,800.74 |
| **\*** | Iowa Department of Revenue | Sales Tax - November & December 2020 | $9,773.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | IPERS | IPERS for November 2020 wages | $3,549.46 |
| **\*** | Iowa Utilities Board | Remainder Assessment Jan. - Dec. 2019 revenues | $1,141.00 |
| **\*** | Lawson Products | Plant Maint. | $48.48 |
| **\*** | Marcus News | Advertising | $194.83 |
| **\*** | Missouri River Energy | Purchased power | $84,836.34 |
| **\*** | Sanborn Chamber | Chamber Dollars | $875.00 |
| **\*** | Sanborn Daycare | Donations | $325.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $41.05 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,337.11 |
| **\*** | Sanborn Propane & Oil | Transportation Expense | $220.07 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $145.90 |
| **\*** | U.S. Post Office | Postage - utility bills for November & December | $132.87 |
| **\*** | VISA | Safety, Streetlighting, Transp. Expense, Vehicle Maint. | $318.85 |
| **\*** | Visser Gravel & Excavating | Distribution Maint. | $96.90 |
| **\*** | WAPA | Purchased power | $21,850.17 |
| **\*** | Wesco Distribution | Inventory | $735.09 |
|  |  |  |  |
|  |  |  | **$178,652.59** |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Two refunds | $630.00 |
|  |  |  | **$630.00** |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for November 2020 payroll | $336.86 |
| **\*** | Delta Dental | Dental Insurance for January 2021 | $126.28 |
| **\*** | Iowa State Bank | HSA Contrib. for November 2020 | $200.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for November 2020 | $283.00 |
| **\*** | United Healthcare | Life/STD/LTD for January 2021 | $170.81 |
| **\*** | Wellmark | Health Insurance for December 2021 | $6,840.87 |
|  |  |  | **$7,957.82** |
| **\*** | checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$187,240.41** |

For November 2020 – Accounts Receivable: $238,673.82 Accounts Payable: $218,581.68

Motion Boelter, seconded by Maranell to approve the following November 2020 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Motion Maranell, seconded by Boelter to update the clothing allowance to $650.00 per year for each outside Light Plant employee to assist with the purchase of FR (Flame Resistant) clothing.

AYES: Maranell, Boelter, Rydberg

NAYES: None

Motion Carried: 3-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, January 27, 2021, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos