

The Sanborn City Council met in open session Monday, May 13th, 2019 at the Sanborn City Hall in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 7:00 p.m. with the following Council present: Brian Visser, Tim Devitt, Dave Marra, Jerry Back, and Larry Reitsma. Others present: Ryan Norman, Cody Stange, Adam Roelfs, Chris Schoneman, Brendan Olson, Amber Jederberg, Mallory Snider, and Jim Zeutenhorst. Motion Back, seconded by Reitsma to adopt the agenda and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Tim Devitt, Dave Marra, Jerry Back, and Larry Reitsma.

NAYES: None.

Motion carried 5-0.

Motion Devitt, seconded by Marra to approve the bills as presented and upon the roll being called the following named members of the Council voted:

AYES: Tim Devitt, Brian Visser, Dave Marra, Jerry Back, and Larry Reitsma.

NAYES: None.

Motion carried 5-0.

A&M Laundry	Operating Supplies	\$50.00
Acco	Operating Supplies	\$2,128.15
Aflac	insurance premiums	\$669.99
A.H. Hermel Company	City Hall Expenses	\$214.48
Airgas	Operating supplies	\$432.07
Alpha Wireless	Operating Supplies	\$406.00
Arrow Manufacturing, Inc.	Vehicle maintenance- Ambulance	\$3,545.00
Axon Enterprise, Inc.	Operating Supplies	\$66.00
Barco Municipal Products	Operating Supplies	\$342.61
Boll, Jean	Building Maintence	\$80.00
Brommer Sanitation	dumpster rental	\$1,591.49
Brown's Lawn Care	Ground Maintenance	\$1,752.68
C&R Welding and Repair	grave openings	\$400.00
Certified Testing Services	soil testing	\$2,901.75
*Clayton Energy	Gas charges	\$75,242.18
*Collection Services Center	child support	\$216.00
Counsel	copier maint/shredder repairs	\$73.84
*Delta Dental	insurance	\$379.58
DeKoter, Thole, Dawson	legal fees	\$1,605.00
DGR Engineering	engineering	\$32,754.75
Don's Auto	Vehicle maintenance	\$617.46
Econo Signs	Street Signs	\$236.26
Elgersma, Brandon	Operating Supplies	\$149.36
Excelsior Blower Systems	Operating Supplies	\$137.18
Ferguson Waterworks	Operating Supplies	\$5,500.00
First Net	Telephon	\$346.80
Foundation Analytical Lab	water testing/ wells	\$1,516.50
Fuller & Sons Paving	Street Repairs	\$18,000.00
Groebner	operating supplies	\$489.62
G.W Pete Howe Sanitation	Contract work	\$745.00
Hach Company	Operating Supplies	\$277.80
Hydraulic Solutions, LLC	Vehicle Repairs	\$159.39
IAMU	Gas Training	\$1,835.00
Iowa Information	advertising	\$223.37
Iowa One Call	City Hall Expenses	\$37.80
Iowa Workforce Development	State unemployment	\$3,784.00
*IPERS	payroll	\$8,256.75
Jack's Uniform & Equipment	Operating Supplies	\$137.69
Liberty Services	Snow Removal	\$584.00
M Design & Promotions	City Hall Expenses	\$720.00
Marco	copier maint	\$446.42
Marcus News Inc	advertising/publications	\$444.21
Mid American Energy	utilities	\$11.83
Midwest Spray Team & Sales	Ground Maintence	\$164.98
MES- Municipal Emergency Service	Operating Supplies	\$743.50
Napa Auto Parts	Operating Supplies	\$388.15
NCC	training/safety	\$119.00
NW IA Solid Waste	landfill charges	\$1,911.82
Office Elements	Operating Supplies	\$639.40
Paradigm Alliance	Public Awareness	\$750.00
P & K Pest Control	Building Maintenance	\$54.00

People Service	Contract work	\$5,085.00
Premier Communications	Telephone	\$33.49
Sanborn Building Center	Operating Supplies	\$23.45
Sanborn Foods	Operating Supplies	\$50.82
Sanborn Municipal Utilities	utilities	\$12,908.29
*Sanborn Savings Bank	HSA payments	\$1,471.01
Sanborn Propane	fuel	\$3,168.38
Sandry Fire Supplies	Operating Supplies	\$1,440.50
*Schoneman, Chris	DNR Reimbursement	\$80.00
Siouxland District Heath Dept	Dues-Pool Food License	\$150.00
Sybesma Graphics	Vehicle Maintenance	\$2,235.00
TCA	Telephone/internet	\$715.74
*Treasurer, State of IA	April State Withholdings	\$2,084.00
*Treasurer, State of IA	Water Excise Tax- April	\$1,804.00
*Treasurer, State of IA	Use Tax- April	\$154.00
*Treasurer, State of IA	Sales Tax- April	\$9,880.00
Unity Point Clinic	Drug Testing	\$42.00
USA Blue Book	safety supplies/operating supp.	\$263.49
USPS	Postage	\$129.04
Utility Safety & Design	safety supplies/operating supp.	\$2,868.00
Verizon	telephone	\$133.08
*Verizon	Telephone	\$82.22
Visser Gravel & Excavating	Ground Maintenance	\$552.04
VISA	training/supplies/travel	\$5,057.73
*Wellmark BC/BS	insurance	\$14,787.15
Worthington Monument Works	Ground Maintenance	\$400.00
Ziegler Cat	Operating Supplies	\$1,186.59
*paid prior to council meeting		
<b>TOTALS</b>		<b>\$241,063.88</b>

Ryan Norman with DGR Engineering came to discuss updates on the Wasterwater Treatment project and Water Treatment project. He presented to the council the option of beginning the design process on the new Water Treatment Plant before the pilot study on the new well is done. This would move up the project completion date by nearly a year. Motion Back, seconded by Visser to approve Jim Zeutenhorst providing his signature to DGR to authorize the beginning of the design process, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Jerry Back, Dave Marra, Tim Devitt, and Larry Reitsma

NAYES: None

Motion carried 5-0.

Change Order 1 for the Wastewater Treatment Project was presented to the council. This change order would change the plans to include a gas heat source rather than electric, resulting in a \$27,199 increase in price. Motion Visser, seconded by Reitsma to approve this change and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Motion carried: 5-0.

Change Order 2 for the Wastewater Treatment Project was presented to the council. This change order would change the plans to increase BOD loading for AMPI, resulting in a \$100,251 increase in price. Motion Back, seconded by Devitt to approve this change and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Larry Reitsma, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Motion carried 5-0.

Change order 3 for the Waterwater Treatment Project was presented to the council. This change order would modify the type and number of valves used in the project, resulting in a \$9,163.00 decrease in price. Motion Visser, seconded by Marra to approve this change, and upon the roll being called the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Motion carried: 5-0.

Devitt introduced Resolution #2019-14 "A RESOLUTION APPROVING CONTRACT AND PERFORMANCE AND/OR PAYMENT BONDS FOR THE CONSTRUCTION OF A NEW WATER WELL, AND WORK

INCIDENTAL THERETO” and moved the same be adopted. Seconded by Visser and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-14 duly adopted.

Back introduced Resolution #2019-15 “A RESOLUTION AUTHORIZING A BUILDING DEMOLITION PROGRAM” and moved the same be adopted. Seconded by Visser and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-15 duly adopted.

Back introduced Resolution #2019-16 “A RESOLUTION APPROVING PARTICIPATION IN SANBORN NEW CONSTRUCTION HOUSING INCENTIVES” and moved the same be adopted. Seconded by Visser, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-16 duly adopted.

Marra introduced Resolution #2019-17 “A RESOLUTION AUTHORIZING THE CITY CLERK TO MAKE THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE INTERFUND TRANSFERS OF SUMS AND RECORD THE SAME IN THE APPROPRIATE MANNER FOR FY2019 FOR THE CITY OF SANBORN, IOWA” and moved the same be adopted. Seconded by Devitt, and upon the roll being called the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-17 duly adopted.

Back introduced Resolution #2019-18 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES” and moved the same be adopted. Seconded by Reitsma, and upon the roll being called the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-18 duly adopted.

Visser introduced Resolution #2019-19 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES FOR THE SANBORN LIBRARY” and moved the same be adopted. Seconded by Marra, and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared Resolution #2019-19 duly adopted.

Pay request number 6 was presented to the council for approval for the Maris Estates Project in the amount of \$103,112.14 to VanderPol Excavating. Motion Devitt, seconded by Back, and upon the roll being called the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Motion carried 5-0.

Pay request number 4 was presented to the council for approval for the Wasterwater Treatment project in the amount of \$312,628.50 to PKG Contracting. Motion Visser, seconded by Devitt, and upon the roll being called the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Motion carried 5-0.

A discussion was held on leasing Lot 5 Block 1 of the Industrial Park to AMPI.

Devitt introduced the second reading of Ordinance #216 “AN ORDINANCE AMENDING CHAPTER 92 SECTION 92.02 OF THE MUNICIPAL CODE OF THE CITY OF SANBORN, IOWA, WHICH FIXES THE RATES TO BE CHARGED BY THE WATERWORKS OPERATED BY THE CITY OF SANBORN, IOWA, AND TO PROVIDE A METHOD OF ENFORCEMENT” and moved the same by adopted. Seconded by Back and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon Mayor Lyman declared the motion duly carried that the ordinance had been given it's second consideration.

Visser introduced the following Ordinance #217 “AN ORDINANCE AMENDING CHAPTER 148 SECTIONS 148.1, 148.2, AND 148.3 SEPERATION DISTANCES FROM WELLS OPERATED BY THE CITY OF SANBORN, IOWA” and moved that the requirement that the ordinance be considered at two prior council meeting be waived. Back seconded the motion to waive the requirement that ordinance be considered at two prior council meetings and upon the roll being called, the following named members of the council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: None

Whereupon, the Mayor declared that the motion to waive the requirement that the ordinance be considered at two prior council meetings as been passed by a vote of not less than three-fourths of all of the members of the council.

Back then moved that the proposed Ordinance #217 be adopted. Seconded by Devitt to adopt Ordinance #217 and upon the roll being called, the following named members of the council voted:

AYES: Jerry Back, Larry Reitsma, Tim Devitt, Dave Marra, and Brian Visser.

NAYES: None

Whereupon, Mayor Lyman declared Ordinance #217 duly adopted by a vote of not less than three-fourths of all the members of the council.

A discussion was held regarding a request for Demolition Incentive Payment to be made to 702 Sanborn Street. Motion Back to pay a \$250 demo incentive, seconded by Reitsma, and upon the roll being called, the following named members of the council voted:

AYES: Dave Marra, Tim Devitt, Larry Reitsma, and Jerry Back.

NAYES: Brian Visser

Motion carried 4-1.

The council held a discussion on the Maris Estates and named the remaining streets.

Jim Zeutenhorst gave a brief update on our status with prepay gas.

An ATV ordinance draft was given to each of the councilmen to review, discussion was tabled for next meeting.

The next regular City Council meeting will be scheduled for Monday, June 10<sup>th</sup>, 2019 at 5:00 pm in the Council Chambers of Sanborn City Hall.

There being no further business to come before the Council, Motion Marra, seconded by Back to adjourn at 9:10 pm. Motion carried 5-0.

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Randy Lyman, Mayor

ATTEST: \_\_\_\_\_  
Mallory Snider, City Clerk