

The Sanborn City Council met in open session Monday, September 10<sup>th</sup>, 2018 at the Sanborn City Hall in the Donald Kroese Council Chambers. Mayor Duane Van Veldhuizen called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Tim Devitt, Jerry Back, Dave Marra, and Randy Lyman. Others present: Scott Chrisman, Brendan Olson, Greg Jacobsma, Harv Verbrugge, Adam Roelfs, Peg Japenga and Jim Zeutenhorst.

Motion Back, seconded by Marra to adopt the agenda and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Tim Devitt, Jerry Back, Dave Marra, and Randy Lyman

NAYES: None.

Motion carried 5-0.

Motion Lyman, seconded by Back to approve the August 13<sup>th</sup>, 2018 regular council meeting minutes and upon the roll being called, the following named members of the Council voted:

AYES: Tim Devitt, Randy Lyman, Jerry Back, Dave Marr, and Brian Visser.

NAYES: None.

Motion carried 5-0.

Motion Lyman, seconded by Marra to approve the bills as presented and upon the roll being called the following named members of the Council voted:

AYES: Tim Devitt, Brian Visser, Dave Marra, Jerry Back, and Randy Lyman.

NAYES: None.

Motion carried 5-0.

A & M Laundry	Operating Supplies	\$50.00
ACCO	Chemicals	\$2673.80
Aflac	insurance premiums	\$493.44
Airgas	Operating supplies	\$209.76
*Andritz Separation	sewer repairs	\$7,272.69
*AXA- Equitable	Jim's retirement	\$200.00
Baum Harmon Hospital	contract work	\$81.00
Beelner Service	irrigation repairs	\$651.04
*Bill's Floor & Carpet	clean comm center	\$571.50
Bound Tree	Operating Supplies	\$40.66
Brommer Sanitation	dumpster rental	\$1,574.87
Brown Supply Co	equipment repairs	\$253.50
*Bousema, Adam	clothing allowance	\$128.60
C&R Welding & Repair	contract work	\$1,150.00
Certified Testing Services	legal fees	\$1,051.00
*Clayton Energy	Gas charges	\$55,495.63
Counsel	copier maint	\$66.65
DeKoter, Thole, Dawson	legal fees	\$130.00
DGR Engineering	engineering	\$39,992.47
Don's Auto	vehicle repairs	\$1,077.05
Dorman, Karen	Contract work	\$288.00
Dummett, Pam	Contract work	\$288.00
Energy Economics	meter testing	\$1,083.00
Ferguson Enterprises	Operating Supplies	\$658.71
Ferguson Waterworks	equipment repairs	\$74.82
FirstNet	phone services	\$2,324.77
Flagshooter, Inc	marking flags	\$514.33
Foundation Analytical Lab	water testing	\$2,057.50
Fremont Industries	chemicals	\$1,096.02
Goodland Pump & Supply	well repairs	\$2,491.40
Groebner	pipe,valves	\$1,906.91
Harry's Motors	operating supplies	\$625.93
Iowa Information	advertising	\$526.50
Iowa One Call	underground locate	\$88.20
Iowa Utilities Board	dues	\$1,025.00
IAMU	training/safety	\$450.00
*IPERS	retirement benefits	\$7,606.28
I Wireless	cell phones	\$166.14
J.R. Jim Howe Septic Tank	ground maint	\$1,050.00
LaRue Distributing	office supplies	\$22.14
Lawson Products	Operating Supplies	\$253.50
Malloy Electric	equipment repairs	\$5,801.33
Marcus News Inc	advertising/publications	\$384.07

*Marco	copier lease/copies	\$357.15
Massy Br Construction	street repairs	\$8,413.50
M&S Drainage	contract work	\$300.00
Mid American Energy	utilities	\$13.68
Midwest Radar & Equip	radar checks	\$200.00
NW IA Solid Waste	landfill charges	\$2,706.74
Northwest Mfg, Inc	dumpsters	\$512.00
O'Brien Co Treasurer	property taxes	\$1,370.00
Office Elements	office supplies	\$194.92
*People Service	Contract work	\$5,085.00
*Postmaster	postage-bills	\$131.16
Premier Communications	Telephone	\$33.38
Professional Claims Group	contract work	\$754.51
*Ringheimer, Sharon	window repairs	\$320.97
Rydens	Operating Supplies	\$269.43
S&H Sanitation	garbage expenses	\$4,600.00
Sanborn Foods	Operating Supplies	\$57.84
Sanborn Municipal Utilities	utilities	\$13,424.05
*Sanborn Savings Bank	HSA payments	\$733.00
Sanborn Propane	fuel	\$2,998.38
Sanitation Products Inc	equipment repairs	\$1,029.88
*Secretary of State	notary fee	\$30.00
Sioux City Journal	advertising	\$300.50
TCA	Telephone/internet	\$629.82
Tri-State Ready Mix	street repairs	\$4,658.50
*Treasurer, State of IA	Aug state withholdings	\$2,283.00
*Treasurer, State of IA	water excise tax	\$3,051.00
*United Healthcare	insurance premiums	\$363.94
USA BlueBook	Operating Supplies	\$374.37
*US Postal Service	postage for machine	\$500.00
USSI	Operating Supplies	\$134.67
Utility Equipment	equipment repairs	\$2,684.23
*VanderHaag, John	gas rebate	\$400.00
Verizon	telephone	\$180.98
VISA	training/supplies/travel	\$660.32
Visser Gravel	gravel	\$398.63
*Wellmark BC/BS	insurance	\$12,167.71
Wesco	equipment repairs	\$407.03

\*paid prior to council meeting

**TOTALS** \$216,676.50

August 2018 disbursements by funds: \$850,495.43

General	\$41,516.91	Gas	\$69,562.29
Library	\$7792.27	Sewer	\$67,161.30
Park	\$27,308.09	Water	\$43,218.18
Golf	\$31,713.01	Trust & Agency	\$9452.37
Road Use Tax	\$10,411.69	Garbage	\$11,211.08
Payroll	\$92,111.26	Sewer Project '16	\$1890.00
LOC	\$9218.88	Development	\$5429.34
TIF	\$418,557.42	1 <sup>st</sup> Street project	\$3941.34

August 2018 Receipts all funds: \$424,791.26

**Library Board**

Advanced Systems	copier contract	\$183.75
Baker & Taylor	books	\$640.31
Center Point Large Print	books	\$42.00
Demco	t-shirts	\$90.74
Evertex	Security monthly fee	\$22.94
Follett	hosted service renewal	\$1,042.50
Mastercard	supplies/dvd's/workshop	\$879.36
Ryden's	office supplies	\$27.54

Sanborn Foods	RR Days fundraiser	\$1,219.75
Sanborn Mun Utilities	Utilities	\$159.06
State Library of Iowa	subscription fees	\$109.24
TCA	telephone	\$78.26

**TOTAL LIBRARY FUND** \$4,495.45

**Park Board**

*A-1 Portables	porta pots	\$120.00
	cleaning	
Boll, Jean	cabin/showerhouse	\$162.00
Harry's Motor	equip repairs/maint	\$323.23
Janitor's Closet	operating supplies	\$56.68
Rage Inc/Bubbles	dry cleaning - cabin	\$153.28
Ryden's	operating supplies	\$18.37
Sanborn Foods	cleaning supplies - cabin	\$24.61
Sanborn Mun Utilities	Utilities-cabin	\$59.25
Sanborn Mun Utilities	utilities	\$1,330.82
TCA	cable cabin	\$74.23

**TOTAL PARK FUND** \$2,202.47

**SWIMMING POOL FUND**

ACCO	chemicals, equip repairs	\$1,879.09
*Coffmans Locksmith	keys	\$22.00
*Farner Bocken	concessions	\$1,313.76
Janitor's Closet	cleaning supplies	\$268.81
P&K Pest Control	pest control	\$50.00
*Pepsi	pop	\$248.39
*Roth TV	freezer baskets	\$174.00
Sanborn Foods	concessions	\$201.23
Sanborn Mun Utilities	Utilities	\$3,747.85
Siouxland District Health	inspection fees	\$418.00
TCA	phone	\$65.30

**TOTAL POOL FUND** \$8,388.43

**Golf Board**

Don's Auto	equipment repairs	\$ 64.00
Harry's Motor	operating supplies	\$ 16.19
One Office Solutions	office supplies	\$ 75.98
P&K Pest Control	pest control	\$ 44.94
Ryden's Equipment	operating supplies	\$ 11.47
Sanborn Municipal Utilities	utilities	\$ 136.08
*Siouxland Golf Superintendents	training	\$ 100.00
Speed's Automotive	golf cart rentals	\$1,166.67
Spencer Trophy & Awards	VandenHoek plate	\$ 316.72
*Toro NSN	service agreement	\$ 155.00
Zimco Supply	chemicals	\$ 285.00

**Subtotal** **\$2,372.05**

**MANAGER'S BILLS:**

A&M Laundry	laundry services	\$128.66
Coca-Cola	pop	\$596.08
Culligan	softner salt	\$59.35
John's Equipment Sales	kitchen supplies	\$5.00
	reimburse food	
*Hengeveld, Trisha	expenses	\$11.98
	reimburse food	
*Heyn, Kara	expenses	\$8.98
	reimburse food	
*Langley, RaeJean	expenses	\$88.44
	reimburse kitchen	
*Ohrt, Ramo	supplies	\$25.00
Sanborn Foods	food	\$521.19
Sanborn Municipal Utilities	utilities	\$1,079.06
TCA	internet, cable	\$161.74

Subtotal	\$2,685.48
<b>TOTAL GOLF BILLS</b>	<b>\$5,057.53</b>

Visitor Harv Verbrugge asked the council if the Legion could add more display cases in the Community Center for war memorabilia. It was the consensus of the council that this was ok as long as the Legion pays for them and installs them.

Motion Back, seconded by Devitt to approve pay request: 1<sup>st</sup> Street Project for \$404,075.85 to Hulstein Excavating and upon the roll being called, the following members of the Council voted:  
AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back  
NAYES: None  
Motion carried 5-0.

Lyman introduced Resolution #2018-19 "A RESOLUTION APPROVING THE OFFICIAL 2017-18 FISCAL YEAR CITY STREET FINANCE REPORT", and moved the same be adopted. Seconded by Back and upon the roll being called, the following named members of the council voted:  
AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser  
NAYES: None  
Whereupon Mayor VanVeldhuizen declared Resolution #2018-19 duly adopted.

Devitt introduced Resolution #2018-20 "A RESOLUTION TO FIX A DATE FOR A PUBLIC HEARING ON PROPOSAL TO ENTER INTO A WATER REVENUE LOAN AND DISBURSEMENT AGREEMENT AND TO BORROW MONEY THEREUNDER IN A PRINCIPAL AMOUNT NOT TO EXCEED \$690,000", and moved the same be adopted. Seconded by Marra and upon the roll being called, the following named members of the council voted:  
AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser  
NAYES: None  
Whereupon Mayor VanVeldhuizen declared Resolution #2018-20 duly adopted and set a public hearing date for October 8<sup>th</sup>, 2018 at 5:05 p.m.

Lyman introduced Resolution #2018-21 "A RESOLUTION AWARDDING A CONTRACT FOR A FEASIBILITY STUDY FOR REVERSE OSMOSIS PLANT", and moved the same be adopted. Seconded by Back and upon the roll being called, the following named members of the council voted:  
AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser  
NAYES: None  
Whereupon Mayor VanVeldhuizen declared Resolution #2018-21 duly adopted.

Marra introduced Resolution #2018-22 "A RESOLUTION AWARDDING INFORMAL QUOTE FOR CONSTRUCTION OF A STREET EXTENSION AT SANBORN INDUSTRIAL PARK" and moved the same be adopted. Seconded by Visser and upon the roll being called, the following named members of the council voted:  
AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser  
NAYES: None  
Whereupon Mayor VanVeldhuizen declared Resolution #2018-22 duly adopted

The wastewater treatment plant construction permit has been approved by the DNR and a bid letting will be held on October 4<sup>th</sup>, 2018 for the construction. Budget options were discussed for adding a 3<sup>rd</sup> police officer to the police staff.

Motion Back, seconded by Devitt to add a 3<sup>rd</sup> police officer position to the City staff and upon the roll called, the following members of the Council voted:  
AYES: Jerry Back, Randy Lyman, Tim Devitt, and Dave Marra  
NAYES: Brian Visser  
Motion carried 4-1.

The next regular City Council meeting will be scheduled for Monday, October 8<sup>th</sup>, 2018 at 5:00 p.m. in the Council Chambers of Sanborn City Hall.

There being no further business to come before the Council, Motion Lyman, seconded by Devitt to adjourn at 7:15 p.m. Motion carried 5-0.

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Duane VanVeldhuizen, Mayor

ATTEST: \_\_\_\_\_  
Peg Japenga, City Clerk