April 27, 2022

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

April 27, 2022, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jeff Kuehl, DJ Weber, and Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Boelter to approve the minutes of the March 30, 2022,

Board Meeting. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

|  |  |  |  |
| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 04-27-22** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Industries | Inventory, Distribution Maint. (Chapman Meter testing) | $3,440.80 |
| **\*** | City of Sanborn | City expenses split for March 2022 | $5,649.92 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $5,522.70 |
| **\*** | Iowa Department of Revenue | Sales Tax: 1st Quarter, April 1-15, 2022 | $6,730.07 |
| **\*** | Iowa Department of Revenue | State Withholding - 1st quarter 2022 | $2,248.79 |
| **\*** | Iowa Department of Revenue | Consumers Use Tax - 1st Quarter 2022 | $226.28 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | IPERS | IPERS for March 2022 wages | $3,728.08 |
| **\*** | IRBY | Inventory - three street light poles | $9,285.00 |
| **\*** | Missouri River Energy | Purchased power | $93,341.89 |
| **\*** | NYHART | Interim GASB 75 Report - FYE 12/31/21 | $1,100.00 |
| **\*** | Ryden, Inc. (NAPA) | Plant Maint. | $99.49 |
| **\*** | Sanborn Daycare | Donation | $425.00 |
| **\*** | Sanborn Hardware | Plant Maint. - 33 LED bulbs for shop | $1,134.94 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,468.01 |
| **\*** | Sanborn Propane & Oil | Transportation expense | $378.45 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $600.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $143.24 |
| **\*** | Van Wert | Inventory | $726.58 |
| **\*** | VISA | Transportation expense | $97.43 |
| **\*** | Visser Gravel & Excavating | Distribution Maint. - red rock | $578.81 |
| **\*** | WAPA | Purchased power | $20,832.73 |
| **\*** | Wesco | Inventory, Distribution Maint. | $5,880.30 |
|  |  |  | **$163,838.51** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Two refunds | $310.00 |
|  |  |  | **$310.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for March 2022 payroll | $296.90 |
| **\*** | Delta Dental | Dental Ins. for May 2022 | $104.24 |
| **\*** | Iowa State Bank | HSA Contrib. for March 2022 | $100.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for March 2022 | $333.00 |
| **\*** | United Healthcare | Life/STD/LTD for May 2022 | $141.83 |
| **\*** | Wellmark | Health Ins. for May 2022 | $5,843.72 |
|  |  |  | **$6,819.69** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$170,968.20** |

For March 2022 – Accounts Receivable: $219,217.58 Accounts Payable: $194,516.71

Motion Boelter, seconded by Maranell to approve the following March 2022 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

A brief discussion was held regarding handbook updates.

Jeff Kuehl provided updates to the Board on summer projects which be beginning soon.

DJ Weber was present to give the Board an update on TCA in Sanborn. He anticipates the fiber to the home project will be completed in Sanborn by the end of the summer. Weber also discussed the new updated 28e between the four communities that comprise TCA and the need for updates to the original 28e.

Boelter introduced RESOLUTION #2022-02 “A RESOLUTION APPROVING AMENDED AND RESTATED AGREEMENT UNDER IOWA CODE CHAPTER 28E OF THE COMMUNITY CABLE TELEVISON AGENCY OF O’BRIEN COUNTY” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion carried: 3-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, May 25, 2022, at 7:00 a.m. There being no further business, motion Boelter, seconded by Maranell to adjourn at 8:00 a.m. Motion carried 3-0.

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Prepared by Michelle Vos