

The Sanborn City Council met in open session Monday, June 11<sup>th</sup>, 2018 at the Sanborn City Hall in the Donald Kroese Council Chambers. Mayor Duane Van Veldhuizen called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Tim Devitt, Jerry Back, Dave Marra, and Randy Lyman. Others present: Scott Chrisman, Brendan Olson, Adam Roelfs, Jamey Whitney, Brenda Collier, Peg Japenga and Jim Zeutenhorst.

Motion Lyman, seconded by Marra to adopt the agenda and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Tim Devitt, Dave Marra, Jerry Back, and Randy Lyman

NAYES: None.

Motion carried 5-0.

Motion Lyman, seconded by Back to approve the May 14<sup>th</sup>, 2018 regular council meeting minutes and May 25<sup>th</sup>, 2018 special council meeting minutes, and upon the roll being called, the following named members of the Council voted:

AYES: Tim Devitt, Dave Marra, Randy Lyman, Jerry Back, and Brian Visser.

NAYES: None.

Motion carried 5-0.

Motion Marra, seconded by Devitt to approve the bills as presented and upon the roll being called the following named members of the Council voted:

AYES: Dave Marra, Tim Devitt, Brian Visser, Jerry Back, and Randy Lyman.

NAYES: None.

Motion carried 5-0.

A & M Laundry	Operating Supplies	\$50.00
ACCO	chemicals	\$836.92
Aflac	insurance premiums	\$493.44
Airgas	Operating Supplies	\$209.76
Alpha Wireless	pager repairs	\$93.75
*AXA- Equitable	Jim's retirement	\$200.00
*Bankers Trust	processing fee	\$300.00
Bound Tree	Operating Supplies	\$426.45
Brommer Sanitation	dumpster rental	\$2,728.16
C&R Welding & Repair	contract work	\$750.00
Certified Testing Services	legal fees	\$805.00
*Clayton Energy	Gas charges	\$54,173.84
Counsel	copier maint	\$62.34
DeKoter, Thole, Dawson	legal fees	\$136.00
DGR Engineering	engineering	\$46,503.00
Don's Auto	vehicle repairs	\$409.10
Dorsey & Whitney	legal fees	\$1,300.00
*Dorman, Karen	contract work	\$120.00
*Dummett, Pam	contract work	\$202.50
Farmers Coop Society	fertilizer, equip maint	\$125.05
Ferguson Enterprises	equip maint	\$958.04
Ferguson Waterworks	equipment repairs	\$475.30
Foundation Analytical Lab	water testing	\$4,169.15
Fremont Industries	chemicals	\$1,499.25
GPM	meter & install AMPI	\$9,827.25
*Gummert, David	gas rebate	\$400.00
Harry's Motors	operating supplies	\$101.65
Hartog Elevator	rock fire	\$756.02
Heiman Fire Equipment	extinguishers/testing	\$1,984.70
*Hicks Electric	gas rebate	\$400.00
Iowa Information	advertising	\$316.52
IAMU	training/safety	\$40.00
*IPERS	retirement benefits	\$8,357.25
I Wireless	cell phones	\$166.14
Iowa One Call	underground locate	\$100.80
Janitor's Closet	Operating Supplies	\$345.87
Knife River	asphalt	\$722.80
LaRue Distributing	Operating Supplies	\$42.00
*Larson, Mike	gas rebate	\$400.00
Marcus News Inc	advertising/publications	\$773.15
*Marco	copier lease/copies	\$379.07
Mid American Energy	utilities	\$12.72

Midwest Breathing Air	Equip maint	\$409.41
NW IA Solid Waste	landfill charges	\$5,557.46
NW IA Planning & Develop	dues	\$702.00
NW Landscaping	seeding at lagoons	\$6,100.00
Office Elements	office supplies	\$318.39
P&K Pest Control	building maint	\$80.00
*People Service	Contract work	\$5,068.39
Paradox	flowers	\$51.00
*Postmaster	postage-bills	\$130.80
Premier Communications	Telephone	\$33.44
Productivity Plus(Titan)	vehicle repairs	\$7,646.12
Professional Claims	contract work	\$553.45
Pro Hydro-Testing	equipment maint	\$1,168.00
*Roelfs, Adam	reimburse meals	\$31.00
Rydens	Operating Supplies	\$614.03
S&H Sanitation	garbage expenses	\$4,600.00
Sanborn Foods	Operating Supplies	\$56.90
Sanborn Municipal Utilities	utilities	\$12,578.53
*Sanborn Savings Bank	HSA payments	\$733.00
Sanborn Savings Bank	safety deposit box	\$10.00
Sanborn Propane	fuel	\$1,590.58
*Sun Life Assurance	insurance premiums	\$396.39
TCA	Telephone/internet	\$641.46
Thompson Automation	minor equipment	\$765.96
*Treasurer, State of IA	May state withholdings	\$2,433.00
*US Postal Service	postage for machine	\$500.00
Utility Equipment	Operating Supplies	\$225.00
USA BlueBook	equipment repairs	\$416.15
Verizon	telephone	\$185.98
Vermeer	equipment repairs	\$272.34
VISA	fuel/meals/equip/subscr	\$1,246.71
*Wellmark BC/BS	insurance	\$12,167.71
Visser Gravel	gravel	\$740.00
*paid prior to council meeting		
<b>TOTALS</b>		<b>\$210,176.19</b>

May 2018 disbursements by funds: \$486,022.51

General	\$70,323.36	Gas	\$87,614.10
Library	\$5280.99	Sewer	\$48,835.04
Park	\$17,823.29	Water	\$34,550.71
Golf	\$41,342.80	Trust & Agency	\$8297.68
Road Use Tax	\$10,841.14	Garbage	\$11,122.15
Payroll	\$80,139.59	Sewer Project '16	\$1933.00
Debt Service	\$300.00	Development	\$28,343.50
Insurance	\$31,593.16	1 <sup>st</sup> Street project	\$7682.00

May 2018 Receipts all funds: \$511,666.50

**Library Board**

Baker & Taylor	books	\$696.91
Evertex	Security monthly fee	\$22.94
*Liberty Services	snow removal	\$193.00
Mastercard	supplies/books/dvd's	\$387.98
Popular Subscription Service	subscription renewals	\$528.77
Postmaster	post office box rent	\$78.00
Reitsma, Alvina	reimburse for training/mileage	\$67.06
Sanborn Foods	office supplies	\$16.44
Sanborn Mun Utilities	Utilities	\$236.34
TCA	telephone	\$76.72

**TOTAL LIBRARY FUND** \$2,304.16

**Park Board**

A-1 Portables	porta pots	\$74.00
Co-op Gas & Oil	LP tank	\$45.00
JCL Solutions	cleaning supplies-Miller Park/bathhouse	\$215.50
Liberty Services	snow removal- city park	\$415.50
Ryden's Sanborn Mun Utilities	operating supplies	\$53.94
Sanborn Mun Utilities	Utilities-cabin	\$141.40
TCA	utilities	\$315.61
Visser Gravel	cable cabin	\$74.23
	red rock- Miller Park	\$745.29
	<b>TOTAL PARK FUND</b>	<b>\$2,080.47</b>

**RECREATION  
FUND**

M Design & Promotions	SB/BB uniforms	\$867.31
VISA	soccer nets/balls/jerseys	\$483.40
	<b>TOTAL RECREATION FUND</b>	<b>\$867.31</b>

**SWIMMING POOL FUND**

ACCO	equipment/chemicals	\$8,083.70
Ryden's Sanborn Mun Utilities	equipment repairs	\$59.53
VISA	Utilities	\$65.28
	training	\$200.00
	<b>TOTAL POOL FUND</b>	<b>\$8,408.51</b>

**Golf Board**

Coffman's Locksmith Shop	change clubhouse locks	\$ 247.00
Marcus News	advertising	\$ 183.76
Midwest Turf & Irrigation	equipment maint	\$ 185.50
Sanborn Municipal Utilities	utilities	\$ 105.24
Sanborn Propane	fuel	\$1,113.43
Speed's Automotive	golf cart rentals	\$ 766.66
Zimco	chemicals, fertilizer	\$4,881.50
	<b>Subtotal</b>	<b>\$7,483.09</b>

**MANAGER'S BILLS:**

A&M Laundry	laundry services	\$95.00
Coca-Cola	pop	\$275.91
Culligan	softner salt	\$36.35
John's Equipment Sales	operating supplies	\$79.00
Marcus News	advertising	\$85.80
Ryden's Equipment	operating supplies	\$42.47
Sanborn Foods	food	\$1,157.86
Sanborn Municipal Utilities	utilities	\$631.69
TCA	internet, cable	\$165.72
	<b>Subtotal</b>	<b>\$2,569.80</b>

**TOTAL GOLF  
BILLS** **\$10,052.89**

Jamey Whitney and Brenda Collier from Upper DesMoines Opportunity presented to the Council the different services that they provide to the surrounding counties and specifically to the City of Sanborn.

Motion Visser, seconded by Marra to approve pay request: East 1<sup>st</sup> Street Project for \$101,042.90 to Hulstein Excavating Inc. and upon the roll being called, the following members of the Council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Motion carried 5-0.

Motion Lyman, seconded by Devitt to approve pay request: Maris Estates Project for \$16,153.72 to VanderPol Excavating and upon the roll being called, the following members of the Council voted:

AYES: Dave Marra, Tim Devitt, Randy Lyman, Jerry Back, and Brian Visser

NAYES: None

Motion carried 5-0.

Motion Devitt, seconded by Lyman to approve the Liquor Licenses for Paradox and Dyno's and upon the roll being called, the following members of the Council voted:

AYES: Randy Lyman, Jerry Back, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Motion carried 5-0.

Motion Back, seconded by Marra to approve the following tobacco permits: Dyno's, Casey's, Sanborn Foods, Dollar General, and Rails and upon the roll being called, the following members of the Council voted:

AYES: Tim Devitt, Brian Visser, Dave Marra, Jerry Back, and Randy Lyman

NAYES: None

Motion carried 5-0.

Police Chief Brendan Olson asked the Council how to handle disposing of the old squad car. We will be taking sealed bids with a minimum of \$4500, Brendan will handle this. Brendan also asked the Council how they felt about adding a 3<sup>rd</sup> police officer to the squad, he discussed the needs and benefits another officer would have on Sanborn. It was the consensus of the Council to check further into this.

Motion Visser, seconded by Marra to approve Fire Department membership for Ben Miller and upon the roll being called, the following members of the Council voted:

AYES: Jerry Back, Randy Lyman, Tim Devitt, Dave Marra, and Brian Visser

NAYES: None

Motion carried 5-0.

Lyman introduced Resolution #2018-18 "A RESOLUTION TO SET WAGES & SALARIES FOR THE CITY EMPLOYEES FOR THE FISCAL YEAR BEGINNING JULY 1, 2018 AND ENDING JUNE 30, 2019" and moved that the same be adopted. Seconded by Back and upon the roll being called, the following named members of the Council voted:

AYES: Brian Visser, Dave Marra, Tim Devitt, Randy Lyman, and Jerry Back

NAYES: None

Whereupon Mayor VanVeldhuizen declared Resolution #2018-18 duly adopted.

Discussion was held regarding a 90 day water study that will be required by the DNR for a water treatment plant. Another deep well is also being looked into to help with the water supply.

The next regular City Council meeting will be scheduled for Monday, July 9<sup>th</sup>, 2018 at 5:00 p.m. in the Council Chambers of Sanborn City Hall.

There being no further business to come before the Council, Motion Devitt, seconded by Marra to adjourn at 6:27 p.m. Motion carried 5-0.

\_\_\_\_\_  
Duane VanVeldhuizen, Mayor

ATTEST: \_\_\_\_\_  
Peg Japenga, City Clerk