The Sanborn City Council met in open session Monday, June 13th, 2022 in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Tim Devitt, Jerry Back, and Larry Reitsma. Others present: Kelli Van Gelder, Adam Roelfs, Amber Jederberg, and Jim Zeutenhorst.

Motion Visser, seconded by Devitt to adopt the agenda. Vote results:

Ayes: 5 / Nays: 0

Visitor Kelli Van Gelder requested the closure of Main Street from 2nd Street to 3rd Street for both the Friday evening street dance and Saturday evening street dance during Railroad Days. Friday evening, she intends to rope off the street, and Saturday evening she will use barricades again. She requested the use of the trash receptacles from the fire department again this year. The fire department will get the trash receptacles to her, and the City will order dumpsters to be placed by the Light Plant again for the trash receptacles to be dumped into. Van Gelder said she will have the same electric needs as previous years. She will not be having a car show this year.

A motion was made by Devitt and seconded by Reitsma to approve the consent agenda, moving item f: "A Resolution to Set the Wages and Salaries for City Employees for the Fiscal year Beginning July 1, 2022 and ending June 30, 2023" to new business. The following consent agenda items were approved:

a. Approve Minutes of May 9th, 2022 Meeting

b. Approve Minutes of May 31st, 2022 Special Meeting

c. Approve June Bills

d. Resolution #2022-10 "A Resolution Designating Authorized Representatives with the Vector Agency"

e. Resolution #2022-11 "A Resolution Authorizing the City Clerk to Make the Appropriate Interfund Transfers of Sums and Record the Same in the Appropriate Manner for FY 2022 for the City of Sanborn, Iowa"

f. Moved to New Business

g. Approve Brew Oil #51 Tobacco Permit

h. Approve Sanborn Foods, Inc Tobacco Permit

i. Approve Casey's General Store #2672 Tobacco Permit

Roll call was taken. Vote results:

Ayes: 5 / Nays: 0

Motion Devitt, seconded by Back to approve the first reading of Ordinance #226 "An Ordinance Amending Provisions Pertaining to Council Compensation" Roll Call was taken. The second reading will take place at the July 11th, 2022 City Council meeting. Vote results:

Ayes: 5 / Nays: 0

Motion Reitsma, seconded by Wiekamp to approve the first reading of Ordinance #227 "An Ordinance Amending Provisions Pertaining to Mayor Compensation" Roll Call was taken. The second reading will take place at the July 11th, 2022 City Council meeting. Vote results:

Ayes: 5 / Nays: 0

Zeutenhorst provided the Council with an update on the Wastewater Treatment Plant. The City received a request from the EPA to provide Council Minutes that relate to AMPI or Wastewater discussion from 2015 forward.

Zeutenhorst communicated his thoughts on the need for a 4th blower at the Wastewater Treatment Plant. We will need to get a cost estimate from DGR. Additional pretreatment options with AMPI were also discussed. The City is leaning towards an anaerobic digestion option. Zeutenhorst would still like to find a community that processes similar discharge and utilizes an anaerobic digestion system.

There have been two parties interested in purchasing commercial lots behind FCS. One party would need a 50 foot lot, and the other party would need 75 feet. Zeutenhorst informed the Council that there is room to accommodate both lots, but we will need DGR to parcel the lots out.

Zeutenhorst informed the Council that 2 quotes have been received for an overlay project on 2nd and/or 3rd Street. He is still waiting on a third quote to come in and will inform the Council on those numbers at the next meeting.

Zeutenhorst informed the Council that updates to the handbook with HR Collaborative are underway.

Jederberg also touched on updates with the handbook.

Jederberg requested that the Council consider updating the rates at the cemetery for grave openings. It was the consensus of the Council to compare rates with other communities and move forward from there.

There was no discussion under old business.

Moved to new business, Motion Back, seconded by Devitt to approve Resolution #2022-12 "A resolution to set the wages and salaries for City employees for the Fiscal Year beginning July 1, 2022 and ending June 30, 2023"

Roll call was taken. Vote results:

Ayes: 5 / Nays: 0

There being no further business to come before the board, Motion Back, seconded by Devitt to adjourn at 6:30 p.m. The next regularly scheduled Council meeting will take place on Monday, July 11th at 5:00 p.m. in the Council Chambers at City Hall. Vote results:

Ayes: 5 / Nays: 0

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| A&M Services, Inc. | Operating Supplies | $125.00 |
| ACCO | Chemicals/Equip Maint. | $3,476.18 |
| \*Aflac | Insurance Premiums | $254.52 |
| Alpha Wireless | Equipment Maintenance | $75.25 |
| Andritz | Equipment Maintenance | $975.04 |
| Arnold Motor | Equipment Maintenance | $60.54 |
| Associated Computer System | Monthly Dues | $350.00 |
| AT&T | Phone Service | $211.38 |
| Brommer Sanitation | Garbage Charges - May | $9,054.66 |
| \*Clayton Energy/PEFA | Gas Purchase | $87,057.86 |
| Copper Cottage | Equipment Maintenance | $206.51 |
| Counsel | Monthly Dues | $8.25 |
| \*Dekoter, Thole, & Dawson | Legal | $950.00 |
| \*Delta Dental | Insurance Premiums | $466.48 |
| DGR Engineering | Engineering | $14,499.77 |
| Don's Auto Service | Vehicle Maintenance | $1,111.00 |
| Environmental Equipment | Equipment Maintenance | $558.69 |
| Farmers Coop Society | Chemicals | $252.95 |
| Farmers Market Concrete | Ground Maintenance | $1,514.00 |
| Feld Fire | Operating Supplies | $66.00 |
| Ferguson Waterworks | Meters | $1,325.12 |
| Foundation Analytical | Testing - Chemicals | $5,719.25 |
| Fuller & Sons Paving | Street Maintenance | $8,700.00 |
| GPM | Irrigation Sys/Equip Main. | $6,751.00 |
| \*Groebner | Op Supplies/Meters | $863.78 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $2,114.71 |
| Heiman, Inc | Building Maintenance | $786.00 |
| Heyn, Kara | Building Maintenance | $80.00 |
| \*Hoogendoorn Construction | Final Pay Request | $25,000.00 |
| HR Collaborative | Legal | $1,800.00 |
| Iowa Information | Advertising | $121.00 |
| \*IPERS | IPERS - April Wages | $9,003.51 |
| JCL Solutions | Operating Supplies | $121.74 |
| JElectric, Inc. | System Upgrades | $7,908.23 |
| Kurita America Inc. | Equipment Maintenance | $5,989.80 |
| \*Marco | Monthly Dues | $727.14 |
| Marcus News | Publications | $807.48 |
| MidAmerican Energy | Utilities | $10.84 |
| Midwest Spray Team & Sales | Ground Maintenance | $192.81 |
| NWIACC | Training | $302.00 |
| Office Elements | Office Supplies | $454.85 |
| Orkin | Building Maintenance | $112.35 |
| P&K Pest Control | Building Maintenance | $80.00 |
| Plumbing & Heating Wholesale | Operating Supplies | $405.87 |
| \*Postmaster | Postage - June Bills | $151.40 |
| Premier Communications | Internet | $34.10 |
| Sanborn Foods | Operating Supplies | $95.07 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $930.90 |
| Sanborn Municipal Utilities | Utilities | $27,358.12 |
| Sanborn Propane & Oil | Fuel Barrel | $3,091.46 |
| Sanborn Savings Bank | Annual Dues | $10.00 |
| \*State of Iowa | Water Excise Tax | $4,849.26 |
| \*State of Iowa | Withholding Tax - April | $1,831.29 |
| TCA | Phone/Internet | $808.41 |
| Travelers Insurance | Insurance Premiums | $1,619.00 |
| \*United Healthcare | Insurance Premiums | $409.98 |
| Van Holland Lawn Service | Ground Maint/ARPA | $3,562.00 |
| \*Verizon Wireless | Phone Service | $205.64 |
| Verizon Wireless | Phone Service | $48.88 |
| Verizon Wireless | Phone Service | $80.02 |
| Visa | Op Supp/Travel/Equip Main | $1,815.34 |
| \*Wellmark | Insurance Premiums | $14,524.55 |
| Wex Bank | Fuel Charges - Fire Dept | $120.86 |
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| **Totals:** |  | **$262,197.84** |