The Sanborn City Council met in open session Monday, August 11th, 2022 in the Donald Kroese Council Chambers. Mayor Randy Lyman called the meeting to order at 5:00 p.m. with the following Council present: Brian Visser, Aaron Wiekamp, Tim Devitt, Jerry Back, and Larry Reitsma. Others present: Adam Roelfs, Amber Jederberg, and Jim Zeutenhorst.

Motion Devitt, seconded by Visser to adopt the agenda.

Vote results:

Ayes: 5 / Nays: 0

There were no visitors.

A motion was made by Back and seconded by Devitt to approve the consent agenda including the following items:

a. Approve Minutes of the July 11th, 2022 Meeting

b. Approve August 2022 Bills

c. Approve O'Brien County Snowtrackers Groomed Trail System Route

d. Pay Request #2 - Beck Excavating, Inc.

e. Change Order #1 - Beck Excavating, Inc.

Roll call was taken.

Vote results: Ayes: 5 / Nays: 0

Motion Back, seconded by Reitsma to approve the third and final reading of Ordinance #226 "An Ordinance Amending Provisions Pertaining to Council Compensation" Roll Call was taken. Ordinance #226 duly adopted.

Roll call was taken. Vote results:

Ayes: 5 / Nays: 0

Motion Devitt, seconded by Back to approve the third and final reading of Ordinance #227 "An Ordinance Amending Provisions Pertaining to Mayor Compensation" Ordinance #227 duly adopted.

Roll call was taken. Vote results:

Ayes: 5 / Nays: 0

Zeutenhorst updated the Council on the status of the Sanborn Police Department. Sergeant Greg Jacobsma, Jr. officially worked his last day for the City of Sanborn on Monday, August 8th. We are currently down to one officer. Zeutenhorst informed the Council that he had approached the Police Chief from the City of Hartley about the possibility of forming a 6-man Police Department with 3 officers from Hartley and 3 from Sanborn. Potentially, the 6-man department would be overseen by a commission formed by officials and citizens from both communities. Zeutenhorst reported that the City of Hartley does not have interest in this at this time. The City of Sanborn has received applications from two individuals with desired qualifications and 3 other individuals with no police background. Interviews will be scheduled soon. The County will respond to emergent calls in the interim when our existing officer is not available.

Zeutenhorst updated the Council on several ongoing projects in the community.

The Wastewater Treatment Plant will begin implementing the use of Ferric Chloride to help with some of the impurities in the clarifier. It will cost roughly $5,000 per month for the addition of the ferric chloride, but the expense will be billable to AMPI, and they are aware of this additional cost.

We had another blower go down at the Wastewater Treatment Plant. There is an outfit out of Minnesota that is coming to assess whether the blower can be rebuilt or if it will need to be replaced. When the tech comes, they are going to assess the other remaining blowers to ensure that we will not have issues in the near future. The permit was approved August 8th for the addition of the 4th blower.

Zeutenhorst looked in to our TIF guidelines. Our TIF agreement only addresses development, not blight.

A meeting was held with local nurses to assess their level of interest in joining the ambulance. 2 nurses attended the meeting and both have expressed interest in taking the course to become certified. 2 additional nurses that did not attend the meeting have also indicated that they would be willing to get certified. The O'Brien County Emergency Management Director, Jared Johnson, is working with the nurses to set up a time for them to take the necessary classes.

The City sent out Property Nuisance letters to 5 properties regarding the state of their yards/lawn. There was an additional property that was sent to the City Attorney for further action due to the state of the yard.

The Council should have a copy of the updated handbook to approve at the next Council meeting.

Jederberg presented two copier contract proposals to the Council, due to the current contract nearing completion. It was the consensus of the Council to receive proposals from additional sources to ensure we are getting the best price.

It was the consensus of the Council to schedule Fall Clean Up Days for September 17th, 2022, as long as it will work for Brommer Sanitation to provide the roll offs for that day. Residents will be able to bring their small items to the City Maintenance Shed for disposal at no expense to them. Larger items such as dressers, couches, appliances, etc..., that residents are unable to haul themselves can be placed on the curb. For larger item pick up, residents must come into City Hall and purchase a virtual flag for their items or they will not be picked up. Large item pick up will take place on Monday, September 19th. An information flyer will be released to the citizens as soon as everything is coordinated with Brommer Sanitation.

A discussion was held regarding options for keeping semi traffic off the new trail addition on Western.

Motion Back, seconded by Visser to increase Travis Enger's hourly wage by $1.00 for obtaining his Water II Distribution and Water II Treatment certifications.

Roll call was taken. Vote results:

Ayes: 5 / Nays: 0

Motion Back, seconded by Visser to increase Chad Odenbrett's hourly wage by 50 cents for obtaining his Wastewater II certification.

Roll call was taken. Vote results:

Ayes: 5 / Nays: 0

There being no further business to come before the board, Motion Reitsma, seconded by Wiekamp to adjourn at 6:40 p.m. The next regularly scheduled Council meeting will take place on Monday, September 12th at 5:00 p.m. in the Council Chambers at City Hall. Roll call to adjourn was taken. Vote results:

Ayes: 5 / Nays: 0

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| A&M Services, Inc. | Operating Supplies | $53.10 |
| ACCO | Chemicals | $9,530.40 |
| \*Aflac | Insurance Premiums | $254.52 |
| \*Alpha Wireless | Radio Equipment | $237.28 |
| Associated Computer System | Monthly Dues | $350.00 |
| Associated Computer System | 3 year Antivirus Subscrip. | $625.99 |
| AT&T | Phone Service | $211.63 |
| \*Beck Excavating | Pay Request #1 | $63,539.42 |
| Bound Tree Medical | Operating Supplies | $279.00 |
| Brommer Sanitation | Garbage Charges - July | $9,468.59 |
| \*Clayton Energy/PEFA | Gas Purchase | $96,171.30 |
| Counsel | Monthly Dues | $5.99 |
| \*Dekoter, Thole, & Dawson | Legal | $135.00 |
| Dekoter, Thole, & Dawson | Legal | $225.00 |
| \*Delta Dental | Insurance Premiums | $466.48 |
| DGR Engineering | Engineering | $49,799.15 |
| \*Dorsey & Whitney | Legal | $2,000.00 |
| Electric Pump | Equipment Maintenance | $3,793.88 |
| Farmers Coop Society | Chemicals | $949.85 |
| \*Farmers Market Concrete | ARPA Water Project | $27,868.04 |
| Farmers Market Concrete | Ground Maintenance | $1,677.00 |
| Foundation Analytical | Testing - Chemicals | $4,375.75 |
| Fred's Plumbing & Heating | Building Maintenance | $165.00 |
| H&N Chevrolet | Vehicle Maintenance | $76.41 |
| Harry's Motor Ltd. | Equip Maint/Op Supp | $773.61 |
| Heyn, Kara | Building Maintenance | $70.00 |
| Iowa Dept. of Nat Resources | Training | $71.50 |
| Iowa Dept. of Nat Resources | Storm Water Permits | $385.00 |
| Iowa Information | Advertising | $711.67 |
| Iowa One Call | Monthly Dues | $104.60 |
| \*IPERS | IPERS - June Wages | $8,802.95 |
| \*Jelectric | Equipment Maintenance | $2,879.38 |
| JCL Solutions | Operating Supplies | $62.47 |
| Jennings Buildings & Services | Vehicle Maintenance | $80.00 |
| Leibold Irrigation, Inc. | Irrigation System | $3,801.77 |
| Macqueen Equipment | Operating Supplies | $291.67 |
| Maguire Iron, Inc. | Capital Improvement | $78,217.00 |
| \*Marco | Monthly Dues | $545.21 |
| Marcus News | Publications | $312.00 |
| Michael Todd & Company | Street Maintenance | $587.19 |
| MidAmerican Energy | Utilities | $11.20 |
| Midwest Turf & Irrigation | Irrigation System | $1,589.95 |
| Neal Chase Lumber Co. | Ground Maintenance | $308.36 |
| Northern Municipal Dist. Group | L&R Fund Assessment | $721.54 |
| \*Nwest IA Comm College | Training | $24.00 |
| Nwest IA League of Cities | Annual Dues | $25.00 |
| \*O'Brien County Recorder | Legal | $17.00 |
| Office Elements | Office Supplies | $179.29 |
| Orkin | Building Maintenance | $112.35 |
| P&K Pest Control | Building Maintenance | $721.00 |
| Plumbing & Heating Wholesale | Equipment Maintenance | $849.70 |
| \*Postmaster | Postage - August Bills | $165.35 |
| Premier Communications | Internet | $35.23 |
| Rerick Abstract | Legal | $1,080.00 |
| \*Rehab System LLC | Equipment Maintenance | $2,435.00 |
| Sanborn Body Shop | Vehicle Maintenance | $193.33 |
| Sanborn Foods | Operating Supplies | $225.93 |
| Sanborn Hardware & Rentals | Build Maint/Equip Maint | $1,172.06 |
| Sanborn Hardware & Rentals | Irrigation System | $268.52 |
| Sanborn Municipal Utilities | Utilities | $27,459.47 |
| Sanborn Propane & Oil | Fuel Barrel | $5,673.57 |
| Sanford Health OccMed | Safety | $80.00 |
| \*State of Iowa | Water Excise Tax | $5,270.02 |
| \*State of Iowa | Withholding Tax - June | $1,822.31 |
| \*State of Iowa | Q2 Sales Tax | $5,743.58 |
| TCA | Phone/Internet | $857.56 |
| Thompson | Equipment Maintenance | $6,646.00 |
| \*Triple R Repair | Equipment Maintenance | $786.01 |
| \*United Healthcare | Insurance Premiums | $455.98 |
| \*Unity Point Clinic | Safety | $84.00 |
| USA Blue Book | Operating Supplies | $2,263.66 |
| \*Verizon Wireless | Phone Service | $215.01 |
| Verizon Wireless | Phone Service | $80.02 |
| Verizon Wireless | Phone Service | $49.00 |
| Visa | Training/Op Supplies | $4,083.93 |
| \*Wellmark | Insurance Premiums | $14,524.55 |
| **Totals:** |  | **$456,184.28** |