January 26, 2022

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

January 26, 2022, at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell. Members absent: Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 2-0.

Motion Maranell, seconded by Boelter to approve the minutes of the December 29, 2021,

Board Meeting. Motion carried 2-0.

Motion Boelter, seconded by Maranell to approve the following bills for payment:

Motion carried 2-0.

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| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 01-26-22** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | City of Sanborn | City Hall expenses - for December 2021 | $7,312.94 |
| **\*** | D.A. Davidson & Co | Filing of annual Continuing Disclosure | $1,000.00 |
| **\*** | DGR Engineering | Post construction - north transformer replacement | $90.00 |
| **\*** | Don's Auto Service | Vehicle Maint. | $59.92 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $5,018.68 |
| **\*** | Harry's | Vehicle Maint. | $51.33 |
| **\*** | Iowa Department of Revenue | Sales Tax - 4th Quarter, January 2022 estimate | $5,620.00 |
| **\*** | Iowa Department of Revenue | State Withholding - 4th Qtr. 2021 | $2,621.00 |
| **\*** | Iowa Department of Revenue | State Use Tax - 4th Qtr. 2021 | $418.00 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $200.00 |
| **\*** | IPERS | IPERS for December 2021 wages | $5,236.76 |
| **\*** | Marcus News | Advertising | $122.90 |
| **\*** | MidAmerican Technology, Inc. | New utility locator and accessories | $6,515.00 |
| **\*** | Missouri River Energy | Purchased power | $111,323.60 |
| **\*** | Sanborn Daycare | Donation | $425.00 |
| **\*** | Sanborn Hardware | Plant Maint. | $59.23 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,540.06 |
| **\*** | Sanborn Propane & Oil | Transportation expense | $353.99 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $600.00 |
| **\*** | T.P. Anderson & Company, P.C. | Completion of audit/delivery of draft report FYE 12/31/20 | $3,375.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $145.10 |
| **\*** | VISA | Streetlighting, Distrib. Maint., Uniform & Transp. Expense | $491.74 |
| **\*** | WAPA | Purchased power | $23,582.16 |
|  |  |  | **$176,162.41** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Five refunds | $1,170.95 |
|  |  |  | **$1,170.95** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for December 2021 payroll | $296.90 |
| **\*** | Delta Dental | Dental premium for February 2022 | $72.16 |
| **\*** | Iowa State Bank | HSA Contrib. for December 2021, 2022 initial | $1,300.00 |
| **\*** | United Healthcare | Life/STD/LTD for January & February 2022 | $283.62 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for December 2021, 2022 initial | $4,300.00 |
| **\*** | Wellmark | Health premium for February 2022 | $5,843.72 |
|  |  |  | **$12,096.40** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$189,429.76** |

For December 2021 – Accounts Receivable: $211,419.06 Accounts Payable: $224,938.82

Motion Maranell, seconded by Boelter to approve the following December 2021 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 2-0.

Reportable gross wages for the Light Plant employees for 2021:

Randall Hogan $18,000.00, Jeff Kuehl $79,427.53, Norman Schirmer $51,297.57, Nicholas Smith $65,402.32, Michelle Vos $48,346.28, Jim Zeutenhorst $46,006.68

Total reportable gross wages: $308,480.38

Boelter introduced RESOLUTION #2022-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL CITY DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members voted:

AYES: Boelter, Maranell

NAYES: None

Motion Carried: 2-0

The next Sanborn Electric and Telecommunications Utility Board Meeting is scheduled for Wednesday, February 16, 2022, at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 2-0.

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Prepared by Michelle Vos