January 29th, 2020

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

January 29th, 2020 at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Boelter, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell seconded by Boelter to approve the December 18th, 2019 minutes and approve the following bills for payment. Motion carried 3-0.

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| --- | --- | --- |
| Alpha Wireless | Plant maint. | $72.00 |
| Border States Electric Supply | Inventory | $861.57 |
| City of Sanborn | City Hall expenses for Dec. 2019 | $34,638.59 |
| D.A. Davidson & Co. | Filing of annual Continuing Disclosure | $1,000.00 |
| DGR Engineering | Installment - Transformer replacement project | $6,200.00 |
| Don's Auto Service | Vehicle maint. - tires and tire repair | $1,010.54 |
| EFTPS | FICA, Medicare & Federal taxes | $7,874.50 |
| EFTPS | IPERS for December 2019 | $3,627.86 |
| Harry's Motor | Plant maint. | $38.06 |
| Iowa Department of Revenue | Sales Tax - Dec. 2019, 4th Qtr, Jan. 2020 | $9,832.00 |
| Iowa Department of Revenue | State Withholding - 4th Qtr. 2019 | $2,784.00 |
| Iowa Department of Revenue | Use Tax - 4th Qtr. 2019 | $1,230.00 |
| Iowa State Bank | H.S.A. contrib. by employees | $360.00 |
| Marcus News | Advertising | $181.85 |
| Missouri River Energy | Purchased power | $108,868.10 |
| Sanborn Chamber | Dues - 2020 | $125.00 |
| Sanborn Daycare | Donations | $325.00 |
| Sanborn Hardware | Plant maint. | $28.54 |
| Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $2,009.17 |
| Sanborn Propane & Oil | Transp. expense | $327.61 |
| Sanborn Savings Bank | H.S.A. Contrib. by employees | $600.00 |
| T.P. Anderson & Company P.C. | Audit work for year ending 12/31/2018 | $1,200.00 |
| The Community Agency | Phone/Internet/Cable | $143.67 |
| U.S. Post Office | Postage - utility bills (Dec. & Jan.) | $134.07 |
| VISA | Distrib. Maint., Transp. Expense | $37.59 |
| WAPA | Purchased power | $23,582.16 |
| Wesco Distribution | Streetlighting, Distribution maint. | $1,150.25 |
|  |  | **$208,242.13** |
| **MISC.** |  |  |
| Meter Deposit Refunds | None this month | $0.00 |
|  |  | **$0.00** |
| **EMPLOYEE BENEFIT FUND:** |  |  |
| Aflac | Aflac for December 2019 payroll | $336.86 |
| Delta Dental | Dental Insurance for Jan. & Feb. 2020 | $252.56 |
| Iowa State Bank | HSA Employer Contrib. for December 2019 | $200.00 |
| Iowa State Bank | HSA Initial Contribution | $2,400.00 |
| Sanborn Savings Bank | HSA Employer Contrib. for December 2019 | $333.00 |
| Sanborn Savings Bank | HSA Intitial Contribution | $3,400.00 |
| United Healthcare | Life Insurance for Jan. & Feb. 2020 | $349.32 |
| Wellmark | Health Insurance for Jan. & Feb. 2020 | $13,047.70 |
|  |  | **$20,319.44** |
| checks issued prior to meeting. |  |  |
| **TOTAL ALL FUNDS:** |  | **$228,561.57** |

Accounts Receivable for December 2019: $226,355.75 Accounts Payable: $210,480.82

Motion Boelter, seconded by Maranell to approve the following December 2019 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Boelter introduced Resolution #2020-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL CITY DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATION UTILITY” and moved the same be adopted. Seconded by Maranell, and upon the roll being called, the following named members for the board voted:

AYES: Boelter, Maranell

NAYES: None

ABSTAIN: Rydberg

Motion carried: 2-0-1

Maranell introduced Resolution #2020-02 “A RESOLUTION APPROVING A SANBORN ELECTRIC AND TELECOMMUNICATIONS EMPLOYEE STRATEGIC PLANNING SESSION” and moved the same be adopted. Seconded by Boelter, and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Boelter, Rydberg

NAYES: None

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, February 26th at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:00 a.m. Motion carried 3-0.

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