January 30th, 2019

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

January 30th, 2019 at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, and Rick Maranell. Absent: Jim Cravens. Others present: Jim Zeutenhorst

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 2-0.

Motion Maranell, seconded by Boelter to approve the December 19th, 2018 minutes and approve the following bills for payment. Motion carried 2-0.

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| |  |  |  |  | | --- | --- | --- | --- | |  | **GENERAL FUND:** |  |  | |  |  |  | **Amount** | | **\*** | Boll, Aaron & Erin | Refund - account balance credit | $354.54 | | **\*** | Border States Electric Supply | Inventory, Distribution Maint. | $774.14 | | **\*** | Carlin, Patrick | Housing Incentive - Electric | $5,000.00 | | **\*** | City of Sanborn | City Hall Expenses for December 2018 | $5,956.05 | | \* | D.A. Davidson & Co. | Outside Srvs. - Filing Annual Continuing Disclosure | $1,000.00 | | **\*** | EFTPS | FICA, Medicare & Federal taxes | $5,005.15 | | **\*** | EFTPS | IPERS for December 2018 | $3,499.18 | | **\*** | Grainger | Plant Maint. | $15.24 | | **\*** | Harry's | Plant Maint. | $379.45 | | **\*** | Iowa Department of Revenue | Sales Tax-Dec. 2018 Estim./4th Qtr. 2018/Jan. 2019 Estim. | $13,762.80 | | **\*** | Iowa State Bank | HSA Employee Contributions | $240.00 | | **\*** | Irby | Street Light Maint. | $695.00 | | **\*** | Marcus News | Advertising | $67.33 | | **\*** | Missouri River Energy Service | Outside Services - Electric Rate Study | $8,000.00 | | **\*** | Missouri River Energy | Purchased Power | $98,193.96 | | **\*** | Sanborn Chamber of Commerce | Chamber Dues - 2019 | $125.00 | | **\*** | Sanborn Daycare | Donations | $325.00 | | **\*** | Sanborn Hardware | Plant Maint. | $12.28 | | **\*** | Sanborn Municipal Utilities | Plant Maint - Utilities: Plant, Substation, Warehouse | $1,877.54 | | **\*** | Sanborn Propane & Oil | Transp. Expense | $175.33 | | **\*** | Sanborn Savings Bank | HSA Employee Contribution | $553.84 | | **\*** | T.P. Anderson Company P.C. | Outside Services - Completion of Audit FYE 2017 | $1,775.00 | | **\*** | The Community Agency | Phone/Internet/Cable | $143.63 | | **\*** | U.S. Postmaster | Postage - Dec. & Jan. utility bills | $129.21 | | **\*** | Van Wert, Inc. | Inventory - meters | $4,173.00 | | **\*** | VISA | Street Lighting Expense, Transp. Expense | $132.09 | | **\*** | WAPA | Purchased Power | $23,582.16 | | **\*** | Wesco Distribution | Distrib. Maint. | $225.98 | |  |  |  | **$176,172.90** | |  | **MISC.** |  |  | | **\*** | Meter Deposit Refunds | Five refunds | $1,099.93 | |  |  |  | **$1,099.93** | |  | **EMPLOYEE BENEFIT FUND:** |  |  | | **\*** | Aflac | Supplemental Insurance | $336.86 | | **\*** | Delta Dental | Dental Ins. - for Jan. & Feb. 2019 | $242.76 | | **\*** | Iowa State Bank | HSA Employer - for December 2018 | $200.00 | | **\*** | Iowa State Bank | HSA Employer - Initial 2019 Contrib. | $2,400.00 | | **\*** | Sanborn Savings Bank | HSA Employer - for December 2018 | $267.00 | | **\*** | Sanborn Savings Bank | HSA Employer - Initial 2019 Contrib. | $4,000.00 | | **\*** | United Healthcare | Life, LTD, STD Insurance - for Jan. & Feb. 2019 | $349.32 | | **\*** | Wellmark Blue Cross | Health Ins. - for Jan. & Feb. 2019 | $11,084.40 | |  |  |  | **$18,880.34** | |  | checks issued prior to meeting. |  |  | | **\*** | **TOTAL ALL FUNDS:** |  | $196,153.17 | | | | |  | |  |  |
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Reportable wages for the Light Plant employees for 2018:

Randall Hogan $44,564.53, Jeff Kuehl $67,763.01, Norman Schirmer $17,221.70, Nicholas Smith $52,096.95, Karter VanMeeteren $3,344.00, Michelle Vos $37,163.74, Jim Zeutenhorst $44,666.36.

Accounts Receivable for December 2018: $ 196,897.85 Accounts Payable: $ 219,497.51

Motion Boelter, seconded by Maranell to approve following December 2018 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 2-0.

Maranell introduced Resolution #2019-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL CITY DEPOSITORIES, AND DIRECTING THE PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY” and moved the same be adopted. Seconded by Boelter, and upon the roll being called the following board members voted:

AYES: Terry Boelter and Rick Maranell

NAYES: None

Whereupon Secretary Terry Boelter declared Resolution #2019-01 duly adopted.

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, February 27th, 2019 at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:05 a.m. Motion carried 2-0.

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