November 27th, 2019

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

November 27th, 2019 at 7:00 a.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter seconded by Maranell to approve the October 30th, 2019 minutes and approve the following bills for payment. Motion carried 3-0.

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| --- | --- | --- |
| **GENERAL FUND:** |  |  |
|  |  | **Amount** |
| Border States Electric Supply | Distribution maint., Inventory | $2,523.05 |
| Canadian Pacific Railway | Overhead electric rental | $150.00 |
| City of Sanborn | City Hall expenses for Oct. 2019 | $4,124.76 |
| EFTPS | FICA, Medicare & Federal taxes | $5,292.44 |
| EFTPS | IPERS for October 2019 | $3,642.94 |
| Ferguson Waterworks | Outside services - pocket pro reader repair | $146.85 |
| Fresco, Inc. | Inventory - light poles | $16,676.44 |
| H & N Chevrolet | Vehicle maint. | $91.44 |
| Harry's Motor | Plant maint. | $128.43 |
| Iowa Department of Revenue | Sales Tax - October 2019 | $1,609.00 |
| Iowa State Bank | H.S.A. Contrib. by employees | $240.00 |
| Iowa Utilities Board | IUB Industry Remainder Assessment for CY 2018 revenue | $1,067.00 |
| Marcus News | Advertising | $319.22 |
| Marra, Dave | Refund - account credit | $256.88 |
| Missouri River Energy | Purchased power | $100,665.93 |
| Sanborn Daycare | Donations | $325.00 |
| Sanborn Hardware | Plant maint. | $100.33 |
| Sanborn Municipal Utilities | Plant maint. - utilities | $542.70 |
| Sanborn Propane & Oil | Transp. expense | $482.85 |
| Sanborn Savings Bank | H.S.A. Contrib. by employees | $400.00 |
| The Community Agency | Phone/Internet/Cable | $142.57 |
| U.S. Post Office | Postage - utility bills |  |
| Van Wert, Inc. | Inventory - demand meters | $695.50 |
| VISA | Meeting expense, transp. expense | $630.23 |
| WAPA | Purchased power | $18,419.40 |
| Wesco Distribution | Inventory, street light maint., distribution maint. | $4,778.83 |
|  |  | **$163,451.79** |
| **MISC.** |  |  |
| Meter Deposit Refunds | Three refunds | $985.00 |
|  |  | **$985.00** |
| **EMPLOYEE BENEFIT FUND:** |  |  |
| Aflac | Supplemental ins. For October 2019 | $336.86 |
| Delta Dental | Dental Ins. - for Dec. 2019 | $121.38 |
| Iowa State Bank | HSA Employer Contrib. | $200.00 |
| Sanborn Savings Bank | HSA Employer Contrib. | $333.00 |
| United Healthcare | Life Insurance - for Dec. 2019 | $174.66 |
| Wellmark Blue Cross | Health Ins. - for Dec. 2019 | $5,542.20 |
|  |  | **$6,708.10** |
| checks issued prior to meeting. |  |  |
| **TOTAL ALL FUNDS:** |  | **$171,144.89** |

Accounts Receivable for October 2019: $201,568.23 Accounts Payable: $190,768.03.

Motion Maranell, seconded by Boelter to approve the following October 2019 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

At 7:15 am, Board President Josh Rydberg called for a public hearing regarding the 2020 budget. Rydberg asked the City Administrator if any objections or comments had been submitted, there were none. Rydberg asked those present for any comments or objections, none were made. Whereupon, the Rydberg declared the public hearing closed.

Maranell introduced Resolution #2019-08 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 21, 2020” and moved the same be adopted. Seconded by Boelter and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion carried 3-0.

Boelter introduced Resolution #2019-09 “A RESOLUTION APPROVING CONTRACT NO. 12-UGPR-1022 BETWEEN THE CITY OF SANBORN AND WESTERN AREA POWER ADMINISTRATION AND MISSOURI RIVER ENERGY SERVICES” and moved the same be adopted. Seconded by Maranell, and upon the roll being called the following named members of the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion carried 3-0.

Motion Boelter, seconded by Maranell to gift each employee $150.00 in Chamber Dollars for Christmas, and upon the roll being called the following named members of the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Next Sanborn Electric and Telecommunications Utility Board Meeting is set for Wednesday, December 18th at 7:00 a.m. There being no further business, motion Maranell, seconded by Boelter to adjourn at 8:15 a.m. Motion carried 3-0.

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Minutes prepared by Amber Jederberg