December 28, 2022

The Sanborn Electric and Telecommunications Board met in regular session Wednesday,

December 28, 2022, at 12:00 p.m. at Sanborn City Hall. Board members present: Terry Boelter, Rick Maranell, and Josh Rydberg. Others present: Jim Zeutenhorst.

Motion Maranell, seconded by Boelter to adopt the agenda. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the minutes of the November 30, 2022,

Board Meeting. Motion carried 3-0.

Motion Boelter, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

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| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - 12-28-22** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | Border States Industries | Distribution maint. | $ 79.19 |
| **\*** | City of Sanborn | Annual donation | $ 36,000.00 |
| **\*** | City of Sanborn | City Hall bills split for November 2022 | $ 6,189.07 |
| **\*** | D.A. Davidson & Co. | Filing of annual Continuing Disclosure to EMMA website | $ 1,000.00 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $ 7,110.45 |
| **\*** | Electrorep-Energy Products | Batteries - north transformer project | $ 19,007.82 |
| **\*** | Iowa Department of Revenue | Sales tax for November 2022 | $ 6,044.49 |
| **\*** | Iowa State Bank | H.S.A. contrib. by employees | $ 200.00 |
| **\*** | IPERS | IPERS for November 2022 wages | $ 6,892.72 |
| **\*** | Marcus News | Advertising | $ 185.50 |
| **\*** | McParland, LaCinda | Utility account credit balance refund | $ 181.42 |
| **\*** | Missouri River Energy | Purchased power | $ 89,713.80 |
| **\*** | Northern Lights Display | Replacement bulbs - streetlight Christmas decorations | $ 201.50 |
| **\*** | Ryden, Inc. | Plant maint. | $ 208.11 |
| **\*** | Saft America, Inc. | Charger - north transformer project | $ 7,443.25 |
| **\*** | Sanborn Chamber of Commerce | Christmas Gifts | $ 1,200.00 |
| **\*** | Sanborn Daycare | Donation | $ 425.00 |
| **\*** | Sanborn Hardware | Plant maint. | $ 169.90 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $ 677.93 |
| **\*** | Sanborn Savings Bank | H.S.A. Contrib. by employees | $ 760.00 |
| **\*** | T.P. Anderson & Company | Field work CYE 2021 audit | $ 2,750.00 |
| **\*** | TenKley Electric | Plant maint. | $ 160.85 |
| **\*** | The Community Agency | Phone/Internet/Cable | $ 146.79 |
| **\*** | US Postmaster | Postage - utility bills for December | $ 82.86 |
| **\*** | Visa | Plant maint., City Hall expense | $ 473.85 |
| **\*** | WAPA | Purchased power | $ 21,850.17 |
| **\*** | Wesco | Inventory, safety, distribution maint. | $6,602.65 |
|  |  |  | **$ 215,757.32** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | One refund | $ 315.00 |
|  |  |  | **$ 315.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac for Nov. 2022 payroll deductions | $ 296.90 |
| **\*** | Delta Dental | Dental Ins. for January coverage | $ 133.34 |
| **\*** | Equitable Financial Life Ins. | Life, ADD for Nov. & Dec. 2022 | $ 56.95 |
| **\*** | Iowa State Bank | HSA Contrib. for November 2022 | $ 100.00 |
| **\*** | Sanborn Savings Bank | HSA Contrib. for November 2022 | $ 300.00 |
| **\*** | United Healthcare | STD/LTD for Jan. 2023 & Sept - Dec. 2022 for Karter VM | $ 193.35 |
| **\*** | Wellmark | Health Ins. for January 2023 coverage | $ 5,610.12 |
|  |  |  | **$ 6,690.66** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$ 222,762.98** |

For November 2022 – Accounts Receivable: $248,338.73 Accounts Payable: $251,641.27

Motion Boelter, seconded by Maranell to approve the following November 2022 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Maranell introduced **RESOLUTION #2022-05 “A RESOLUTION AUTHORIZING BANK ACCOUNT USERS AND SIGNATURES”** and moved the same be adopted. Seconded by Boelter and upon the roll being called, the following named members of the board voted:

AYES: Boelter, Maranell, Rydberg

NAYES: None

Motion Carried: 3-0

Discussion was held regarding the Light Plant Superintendent transition.

There being no further business, motion Maranell, seconded by Boelter to adjourn at 1:00 p.m. Motion carried 3-0.

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Prepared by Michelle Vos