

The Sanborn Electric and Telecommunications Board met in regular session at Sanborn City Hall on Wednesday, January 29, 2025, at 12:00 p.m.

Board members present: Jeff Kuehl, Rick Maranell, and Josh Rydberg.

Board members absent: None

Others present: Michelle Vos and Jim Zeutenhorst

Motion Maranell, seconded by Kuehl to adopt the agenda. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the minutes of the December 18, 2024, Board Meeting. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the following bills for payment:
Motion carried 3-0.

Bill List - Sanborn Municipal Light Plant

Meeting Date - January 29, 2025

<u>GENERAL FUND:</u>			<u>Amount</u>
* 610 Depot	Plant maintenance		\$183.99
* Borders States Industries	Plant maintenance		\$81.52
* City of Sanborn	City Hall bills split for November 2024		\$0.00
* DGR Engineering	Generation feasibility study		\$348.50
* Don's Auto Service	Skid loader tires (4)		\$1,358.90
* EFTPS - 941	FICA, Medicare & Federal taxes		\$10,965.69
* H&N Chevrolet	Vehicle maintenance - service Silverado, tire repair		\$283.16
* Iowa Department of Revenue	Sales Tax for December 2024/Use Tax - 2024		\$8,293.25
* Iowa State Bank	H.S.A. contrib. by employees		\$300.00
* IPERS	December 2024 wages		\$4,332.76
* Kuehl, Jeff	Board of Trustees - 2024		\$1,000.00
* Maranell, Rick	Board of Trustees - 2024		\$1,125.00
* Marcus News	Publish Board minutes		\$96.60
* Missouri River Energy	Electric rate study		\$9,000.00
* Missouri River Energy	Purchased power		\$113,241.90
* Motek, L.C.	Utility account credit balance refund issued		\$1,087.21
* Rydberg, Josh	Board of Trustees - 2024		\$1,025.00
* Sanborn Chamber of Commerce	2025 Annual Chamber dues		\$125.00
* Sanborn Daycare Association	Donation		\$425.00
* Sanborn Municipal Utilities	Utilities - warehouse, plant, substation		\$1,570.29
* Sanborn Savings Bank	H.S.A. Contrib. by employees		\$999.96
* The Community Agency	Phone/Internet/Cable		\$290.48
* VISA	Safety, meeting expense		\$188.88
* WAPA	Purchased power		\$27,444.96
* Wesco	4 LED streetlight fixtures		\$1,476.00
			\$185,244.05
<u>MISC.</u>			
* Meter Deposit Refunds	Two refunds		\$850.00
			\$850.00
<u>EMPLOYEE BENEFIT FUND:</u>			
* Aflac	Aflac - Dec. 2024 payroll deductions		\$129.42
* Delta Dental	Dental ins. - for January & February 2025		\$220.08
* Equitable Financial Life Ins.	Life/LTD/STD - for January & February 2025		\$408.60
* Iowa State Bank	HSA contrib. for December 2024, Initial & January 2025		\$1,400.00
* Sanborn Savings Bank	HSA contrib. for December 2024, Initial & January 2025		\$3,034.00
* Wellmark	Health Ins. for January & February 2025		\$12,752.00
			\$17,944.10
* Checks issued prior to meeting.			
TOTAL ALL FUNDS:			\$204,038.15

Month Ending December 31, 2024:

Revenue: \$234,539.06

Expense: \$217,457.53

Motion Kuehl, seconded by Maranell to approve the following December 2024 reports:
Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Rydberg introduced **RESOLUTION #2025-01 “A RESOLUTION NAMING THE OFFICIAL CITY NEWSPAPER, OFFICIAL DEPOSITORIES, AND DIRECTING PAYMENT OF CERTAIN RECURRING BILLS FOR THE SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY.”**

Motion Kuehl, seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Kuehl and Maranell

NAYES: None

ABSTAIN: Rydberg

Motion Carried: 2-0

Rydberg introduced **RESOLUTION #2025-02 “A RESOLUTION TO PROVIDE ECONOMIC DEVELOPMENT SUPPORT TO THE SANBORN DAYCARE.”** Motion Kuehl, seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

Rydberg introduced **RESOLUTION #2025-03 “A RESOLUTION TO CHANGE BOARD POLICY MANUAL TO ADD A MAXIMUM PURCHASE AMOUNT FOR CAPITAL IMPROVEMENTS WITHOUT PRIOR APPROVAL FROM THE BOARD AND ADDING A POLICY ON ADJUSTMENTS TO UTILITY BILLS.”** Motion Kuehl, seconded by Maranell and upon the roll being called, the following named members of the board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

Zeutenhorst and Vos presented information to the Board from a recent meeting with TextMyGov. This is a messaging app which can be utilized to provide communication between local government agencies and citizens. The TextMyGov proposal was discussed and Zeutenhorst plans to also introduce it at the February City Council meeting.

The next regular meeting of the Board is scheduled for Wednesday, February 26, 2025, at 12:00 noon at Sanborn City Hall.

Josh Rydberg, President of Board