April 30, 2025

The Sanborn Electric and Telecommunications Board met in regular session at Sanborn City Hall on Wednesday, April 30, 2025, at 12:00 p.m.

Board members present: Jeff Kuehl, Rick Maranell, and Josh Rydberg.

Board members absent: None

Others present: Michelle Vos and Jim Zeutenhorst

Motion Kuehl, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Kuehl to approve the minutes of the March 26, 2025,

Board Meeting. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the following bills for payment:

Motion carried 3-0.

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| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Meeting Date - April 30, 2025** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | 610 Depot | Plant maint. | $48.96 |
| **\*** | City of Sanborn | City Hall bills split for March 2025 | $5,996.73 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $6,750.68 |
| **\*** | Iowa Association of Mun. Utilities | Electric Apprenticeship Annual Tech Fee (N. Schirmer) | $100.00 |
| **\*** | Iowa Department of Revenue | Sales Tax for March 2025 | $7,100.28 |
| **\*** | Iowa Department of Revenue | Iowa Withholding Tax - 1st quarter | $2,465.76 |
| **\*** | Iowa State Bank | HSA contrib. by employees | $200.00 |
| **\*** | IPERS | March 2025 wages | $4,241.52 |
| **\*** | Lawson Products | Plant maint. | $193.19 |
| **\*** | Marcus News | Publish Board minutes | $96.60 |
| **\*** | Missouri River Energy | Purchased power | $84,855.52 |
| **\*** | Prins Insurance | Endorsement - add coverage 2017 Digger Derrick | $76.00 |
| **\*** | Prins Insurance | Business renewal - 4/1/2025 - 3/31/2026 | $33,868.15 |
| **\*** | Sanborn Daycare Association | Donation/economic development | $425.00 |
| **\*** | Sanborn Foods | Plant maint. | $27.71 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $1,109.50 |
| **\*** | Sanborn Savings Bank | HSA Contrib. by employees | $673.08 |
| **\*** | The Community Agency | Phone/Internet/Cable | $289.88 |
| **\*** | VISA | Meeting expense, distribution maint. | $6,810.61 |
| **\*** | WAPA | Purchased power | $26,074.10 |
| **\*** | Wesco | Inventory, distribution maint. | $37,871.26 |
| **\*** | Ziegler, Inc. | Vehicle maint. | $25.56 |
|  |  |  | **$219,300.09** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Budget Billing refunds |  | $15,149.46 |
| **\*** | Meter Deposit Refunds | Six refunds | $1,675.00 |
|  |  |  | **$16,824.46** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac - for March 2025 payroll deductions | $86.28 |
| **\*** | Delta Dental | Dental ins. - for May 2025 | $67.72 |
| **\*** | Equitable Financial Life Ins. | Life/LTD/STD - for May 2025 | $208.48 |
| **\*** | Iowa State Bank | HSA contrib. for March 2025 | $100.00 |
| **\*** | Sanborn Savings Bank | HSA contrib. for March 2025 | $217.00 |
| **\*** | Wellmark | Health Ins. for May 2025 | $5,480.28 |
|  |  |  | **$6,159.76** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$242,284.31** |

**Month Ending March 31, 2025:**

*Revenue:* $217,555.55

*Expense:* $188,086.70

Motion Kuehl seconded by Maranell to approve the following March 2025 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Nick Smith, Electric Line Superintendent, was present to update the Board on various projects throughout Sanborn. Items discussed included the AMPI expansion for their Pretreatment Facility – the transformer is ready to install, and they are bringing innerduct to the property line. They will be finishing the primary installation at Maris Estates for additional homes which are scheduled to begin construction. Additional areas of town need underground electric repairs, tree trimming around power lines, and possible updating to three-phase for Cornerstone Church.

There being no further business, motion Kuehl, seconded by Rydberg to adjourn at 1:25 p.m.

*The next regular meeting of the Board is scheduled for Wednesday, May 28, 2025, at 12:00 noon at Sanborn City Hall.*

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Prepared by Michelle Vos, Utility Clerk