July 2, 2025

The Sanborn Electric and Telecommunications Board met in regular session at Sanborn City Hall on Wednesday, July 2, 2025, at 12:00 p.m. This meeting was rescheduled from the original date of June 25, 2025.

Board members present: Jeff Kuehl, Rick Maranell, and Josh Rydberg.

Board members absent: None

Other present: Norman Schirmer, Nick Smith, Karter VanMeeteren, Michelle Vos, & Jim Zeutenhorst

Motion Maranell, seconded by Kuehl to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Kuehl to approve the minutes of the May 28, 2025,

Board Meeting. Motion carried 3-0.

Motion Maranell, seconded by Kuehl to approve the following bills for payment:

Motion carried 3-0.

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| --- | --- | --- | --- |
| **Bill List - Sanborn Municipal Light Plant** | | | |
| **Original Meeting Date - June 25, 2025 (meeting held July 2, 2025)** | | | |
|  | **GENERAL FUND:** |  |  |
|  |  |  | **Amount** |
| **\*** | 610 Depot | Plant maint., distribution maint. | $641.65 |
| **\*** | Alberts, Connie | Utility account credit balance refund | $66.08 |
| **\*** | Campbell, Higgins & Mummert, PC | Audit work - CYE 12/31/2024 | $2,950.00 |
| **\*** | City of Sanborn | City Hall bills split for May 2025 | $5,003.20 |
| **\*** | City of Sanborn | Transfer in lieu of tax | $82,000.00 |
| **\*** | EFTPS - 941 | FICA, Medicare & Federal taxes | $9,807.17 |
| **\*** | Iowa Department of Revenue | Sales Tax for May 2025 | $6,205.37 |
| **\*** | Iowa State Bank | HSA contrib. by employees | $300.00 |
| **\*** | IPERS | May 2025 wages | $6,540.82 |
| **\*** | Marcus News | Publish Board minutes | $90.16 |
| **\*** | Midwest Spray Team & Sales | Vegetation/weed control | $765.00 |
| **\*** | Missouri River Energy | Purchased power | $80,203.44 |
| **\*** | Sanborn Daycare Association | Donation/economic development - monthly support | $425.00 |
| **\*** | Sanborn Daycare Association | Donation/economic development - new daycare center support | $15,000.00 |
| **\*** | Sanborn Municipal Utilities | Utilities - warehouse, plant, substation | $244.39 |
| **\*** | Sanborn Savings Bank | HSA Contrib. by employees | $709.62 |
| **\*** | T.P Anderson & Company, PC | Audit work - CYE 12/31/2024 | $5,000.00 |
| **\*** | The Community Agency | Phone/Internet/Cable | $291.59 |
| **\*** | Vermeer Iowa & N. Missouri | Mudvac service | $1,197.08 |
| **\*** | VISA | Meeting expense, transportation expense | $143.45 |
| **\*** | WAPA | Purchased power | $27,607.40 |
|  |  |  | **$245,191.42** |
|  |  |  |  |
|  | **MISC.** |  |  |
| **\*** | Meter Deposit Refunds | Four refunds | $790.00 |
|  |  |  | **$790.00** |
|  |  |  |  |
|  | **EMPLOYEE BENEFIT FUND:** |  |  |
| **\*** | Aflac | Aflac - for May 2025 payroll deductions | $86.28 |
| **\*** | Delta Dental | Dental ins. - for July 2025 | $67.72 |
| **\*** | Equitable Financial Life Ins. | Life/LTD/STD - for July 2025 | $214.48 |
| **\*** | Iowa State Bank | HSA contrib. for June 2025 | $100.00 |
| **\*** | Sanborn Savings Bank | HSA contrib. for June 2025 | $217.00 |
| **\*** | Wellmark | Health Ins. for July 2025 | $5,480.28 |
|  |  |  | **$6,165.76** |
| **\*** | Checks issued prior to meeting. |  |  |
|  | **TOTAL ALL FUNDS:** |  | **$252,147.18** |

**Month Ending June 30, 2025:**

*Revenue:* $205,207.50

*Expense:* $306,863.69

Motion Maranell seconded by Kuehl to approve the following June 2025 reports:

Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Motion Maranell, seconded by Kuehl to approve the Revolving Loan Committee’s recommendation to approve a $35,000.00 loan application for Zach Brinkman/Brinkman Gravel & Excavating.

Abstain: Rydberg

Motion carried: 2-0

The Board spent time meeting individually with each Light Plant employee to discuss their employment and any concerns or suggestions they may have.

Maranell introduced **RESOLUTION #2025-06 “A RESOLUTION ESTABLISHING SALARIES FOR THE SANBORN ELECTRIC AND TELECOMMUNICATIONS UTILITY EMPLOYEES,”** and moved the same be adopted. Seconded by Rydberg and upon the roll being called, the following named members of the board voted:

AYES: Maranell, Rydberg

NAYES: None

ABSTAIN: Kuehl

Motion Carried: 2-0

There being no further business, motion Maranell, seconded by Rydberg to adjourn at 1:30 p.m.

*The next regular meeting of the Board is scheduled for Wednesday, July 30, 2025, at 12:00 noon at Sanborn City Hall.*

\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Josh Rydberg, President of Board

Prepared by Michelle Vos, Utility Clerk