

The Sanborn Electric and Telecommunications Board met in regular session at Sanborn City Hall on Wednesday, November 27, 2024, at 12:00 p.m.

Board members present: Jeff Kuehl, Rick Maranell, and Josh Rydberg.

Board members absent: None

Others present: Michelle Vos and Jim Zeutenhorst

Motion Kuehl, seconded by Maranell to adopt the agenda. Motion carried 3-0.

Motion Maranell, seconded by Kuehl to approve the minutes of the November 6, 2024, Board Meeting. Motion carried 3-0.

Motion Kuehl, seconded by Maranell to approve the following bills for payment:  
Motion carried 3-0.

**Bill List - Sanborn Municipal Light Plant**

**Meeting Date - November 27, 2024**

**GENERAL FUND:**

**Amount**

* 610 Depot	Plant maintenance	\$251.40
* Ahlers & Cooney, PC	Electric transmission franchise renewal	\$148.00
* Border States Industries, Inc.	Inventory - wire	\$882.37
* Canadian Pacific Railway	Rent - wire crossing	\$150.00
* City of Sanborn	City Hall bills split for October 2024, diesel purchases	\$5,979.54
* DGR Engineering	Generation feasibility study	\$456.00
* EFTPS - 941	FICA, Medicare & Federal taxes	\$3,301.85
* Iowa Department of Revenue	Sales Tax for September 2024	\$6,355.50
* Iowa State Bank	H.S.A. contrib. by employees	\$100.00
* Iowa Utilities Commission	Direct assessment charges (7/1/23 - 6/30/24)	\$1,243.00
* IPERS	October 2024 wages	\$6,182.68
* M Design & Promotions	Safety (clothing)	\$318.35
* Missouri River Energy	Purchased power	\$87,791.94
* Office of Auditor of State	Filing fee - FY2023 audit report	\$250.00
* Sanborn Chamber of Commerce	Christmas Gifts	\$1,600.00
* Sanborn Daycare Association	Donation	\$425.00
* Sanborn Municipal Utilities	Utilities - warehouse, plant, substation	\$214.01
* Sanborn Savings Bank	H.S.A. Contrib. by employees	\$326.92
* The Community Agency	Phone/Internet/Cable	\$289.68
* VISA	Plant maint., distrib. maint., uniform exp., meeting exp.	\$1,089.34
* WAPA	Purchased power	\$2,143.45
		<b>\$119,499.03</b>

**MISC.**

* Meter Deposit Refunds	Three refunds	\$450.00
		<b>\$450.00</b>

**EMPLOYEE BENEFIT FUND:**

* Aflac	Aflac - October payroll deductions	\$86.28
* Delta Dental	Dental Ins. December coverage	\$110.04
* Equitable Financial Life Insurance	Life/AD&D, LTD/STD - December 2024	\$204.30
* Wellmark	Health Ins. December 2024 coverage	\$4,885.06
		<b>\$5,285.68</b>

\* Checks issued prior to meeting.

**TOTAL ALL FUNDS: **\$125,234.71****

**Month Ending October 31, 2024:**

Revenue: \$240,115.54

Expense: \$203,511.29

Motion Kuehl, seconded by Maranell to approve the following October 2024 reports: Financial Report, Purchased Power Report, and Sales and Revenue Report. Motion carried 3-0.

Board President, Josh Rydberg, called for a public hearing regarding the 2025 budget. Rydberg asked the City Administrator if any objections or comments had been submitted, there were none. Rydberg asked those present for any comments or objections, there were none. Whereupon Rydberg declared the public hearing closed.

Maranell introduced **RESOLUTION #2024-04 “A RESOLUTION ADOPTING THE ANNUAL BUDGET FOR THE CALENDAR YEAR ENDING DECEMBER 31, 2025”** and moved the same be adopted. Seconded by Kuehl and upon the roll being called, the following named members of the board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

Motion Kuehl, seconded by Maranell to gift each Sanborn Light Plant employee Sanborn Chamber Dollars for Christmas - \$300.00 for full-time and \$100.00 for part-time employees. Upon the roll being called, the following named members of the Board voted:

AYES: Kuehl, Maranell, and Rydberg

NAYES: None

Motion Carried: 3-0

There being no further business, motion Maranell, seconded by Kuehl to adjourn at 1:00 p.m.

*The next regular meeting of the Board is scheduled for Wednesday, December 18, 2024, at 12:00 noon at Sanborn City Hall.*

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Josh Rydberg, President of Board